Board of Trustees Regular Meeting Minutes

October 6, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

Mayor Fil Archuleta called the meeting to order at 5:30 PM.
In Attendance: Town Administrator Linda Blackston, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, Finance Clerk Maria Cardenas and Buildings and Grounds Supervisor Tim Costello.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

ABSENT: Trustee Rebecca Moreau

3. Consent Agenda

- **a.** Approve Minutes from September 15, 2026 Regular Meeting
- **b.** Approve Bills Paid
- **c.** Approve Bills to be Paid
- **d.** Approve Behrtec invoice in the amount of $3,166.25
- **e.** Approve CivicPlus invoice in the amount of $3,000
- **f.** Approve CorporateGift.com ACH in the amount of $1,495.46
- **g.** Approve Water Rebate Program payment to Timothy Costello 2738 6th Ave Ln in the amount of $253.57
- h. Approve Water Rebate Program payment to German Batrez 2711 6th Avenue Ln in the amount of $307.79

Trustee Alex Lopez moved to approve Consent Agenda items a.-h., seconded by Trustee Jasmine Marquez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Accept Resignation from Trustee Rebecca Moreau

Trustee Alex Lopez moved to accept the resignation from Trustee Rebecca Moreau, seconded by Trustee Katherine Rodriguez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

6. Approve Vacancy on the Town of Garden City Board of Trustees

Trustee Leigh Sorensen moved to approve the vacancy on the Town of Garden City Board of Trustees, seconded by Trustee Jasmine Marquez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

7. Employee Benefits

a. Approve Public Sector Health Care Group Insurance options

Since the insurance rates are increasing all around, Public Sector Health Care Group has offered the Board options to switch from United Health Care to Anthem Blue Cross Blue Shield and one option for Kaiser Permanente. The options included are the same or comparable to the previous plans.
Trustee Alex Lopez moved to approve Public Sector Health Care Group Insurance options, seconded by Trustee Leigh Sorensen.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

b. Adopt Resolution 15-2026 A Resolution of the Town of Garden City Approving Increase in Health Insurance Stipend for Town Employees

Trustee Leigh Sorensen moved to adopt Resolution 15-2026 A Resolution of the Town of Garden City Approve Increase in Health Insurance Stipend for Town Employees, seconded by Trustee Katherine Rodriguez.

Voting Yes:
Trustee Jasmine Marquez
Trustee Katherine Rodriguez
Mayor Fil Archuleta
Trustee Leigh Sorensen
Trustee Gary Sorensen
Trustee Alex Lopez

Voting No: None
Resolution 15-2026 adopted.

8. 2027 Budget

a. 2027 Preliminary Budget Presentation

The 2027 Preliminary Budget was provided to the Board for their approval. All changes from both budget sessions were made by staff.
There will be a Public Hearing for any public comments. The 2027 Budget will be set for final approval at the December 8th Board Meeting.

b. Set Budget Hearing for November 17th, 2026 at 5:30pm

Administrator Linda Blackston advised the Board that the 2027 Budget Hearing will be for any public comment.

Trustee Leigh Sorensen moved to approve the Budget Hearing for November 17th, 2026 at 5:30pm, seconded by Trustee Katherine Rodriguez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

9. Resolutions

- **a.** Adopt Resolution 16-2026 Organization Resolution and Agreement for Credit Card Program

Trustee Alex Lopez moved to adopt Resolution 16-2026 Organization Resolution and Agreement for Credit Card Program, seconded by Trustee Leigh Sorensen.

Voting Yes:
Trustee Gary Sorensen
Mayor Fil Archuleta
Trustee Leigh Sorensen
Trustee Alex Lopez
Trustee Katherine Rodriguez
Trustee Jasmine Marquez

Voting No: None
Resolution 16-2026 adopted.

10. Auditor RFP Responses

- **a.** Review the Adams Group LLC Proposal for Professional Auditing Services
- **b.** Review Lance McMahon, CPA RFP
- **c.** Review McMahan and Associates, L.L.C RFP
- **d.** Review Haynie CPA Professional Auditing Services RFP
- **e.** Review Fiscal Focus Partners RFP

Administrator Linda Blackston and CPA David Green discussed all audit responses. They advised the Board may choose any or all to interview, or choose one to vote on and request that auditor's letter of engagement for a future agenda.
Trustee Alex Lopez moved to approve Adams Group LLC Proposal for Professional Auditing Services engagement letter on a future agenda, seconded by Trustee Leigh Sorensen.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

11. Approve October 27th Special Meeting for Interviews for Auditor

Mayor Archuleta dismissed this item.

12. Consider new Christmas lights for the Town

- **a.** JellyFish Lighting estimate in the amount of $7,997.70
- **b.** Celebright Permanent Lighting estimate in the amount of $7,350.50
- **c.** Trimlight permanent lighting estimate in the amount of $6,934.27

Buildings and Grounds Supervisor Tim Costello addressed the Board. While doing an inventory of the Christmas lights for the Town Hall, he discovered he will have to replace all of them due to age. He requested the Board consider permanent lighting. He gathered three estimates for the Board if they decide to go ahead with the idea. Trimlight is the most cost-effective and is local. They also have a lifetime warranty. The Board requested a written statement from Trimlight regarding their warranty before granting the deposit.
Trustee Alex Lopez moved to approve Trimlight permanent lighting estimate in the amount of

$6,934.27 contingent upon a written lifetime warrant and labor costs, seconded by Trustee Jasmine Marquez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

13. CIRSA 2027 Insurance Quotes

a. Approve 2027 Workers' Compensation Preliminary Contribution Quotation

Trustee Leigh Sorensen moved to approve 2027 Workers' Compensation Preliminary Contribution Quotation, seconded by Trustee Alex Lopez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

b. Approve 2027 Property/Casualty Preliminary Contribution Quotation

Trustee Alex Lopez moved to approve 2027 Property/Casualty Preliminary Contribution Quotation, seconded by Trustee Leigh Sorensen.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

14. Sealed Bids

a. Consider sealed bid list of items from the Police Department

The Board reviewed a list of items from the Police Department that they are no longer going to use. The list includes an office furniture set, an A/C Unit, a furnace unit, and some other miscellaneous items.
Trustee Leigh Sorensen moved to approve the seal bid list of items from the Police Department, seconded by Trustee Jasmine Marquez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

15. Approve Maria Cardenas as State of Colorado Department of Revenue Sales Tax Appointee for the Town of Garden City

Trustee Leigh Sorensen moved to approve Maria Cardenas as State of Colorado Department of Revenue Sales Tax Appointee for the Town of Garden City, seconded by Trustee Katherine Rodriguez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

16. Consider December 2026 Meeting

Staff recommend the December meeting be on Tuesday, December 8th, 2026 at 5:30pm due to the budget being due to the state.
Trustee Leigh Sorensen moved to approve December 8th Board Meeting at 5:30pm, seconded by Trustee Alex Lopez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

17. Cancel December Scheduled Board Meetings

Since the Board decided to have the meeting on December 8th, the second meeting in December needs to be canceled.
Trustee Leigh Sorensen moved to cancel the December 15th Board Meeting, seconded by Trustee Katherine Rodriguez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.

18. Staff Reports

a. Town Administrator

Town Administrator Linda Blackston gave her report to the Board. She created a report on paper to give to the Board. The open house went well for the Police Department. Staff is still working on the budget. She is still gaining knowledge from Deputy Town Administrator Cheryl Campbell. She is still having meetings with staff to get to know everyone. Linda met with a few of the businesses in town. Kody from Hope House called and expressed her gratitude for the Board's involvement. Buildings and Grounds Supervisor Tim Costello is still meeting with JC York, the town's engineer, to discuss the drainage at the shop. This issue will be on a future agenda. The Board was invited to the Weld Town/County Dinner.

b. Police Chief

Sgt. Amick addressed the Board for the Chief. He advised the Board that there is an unhoused encampment right outside of Nature's Herbs and Wellness Center. That property belongs to Greeley and Weld County even though Nature's is on Garden City property. Chief Black is working with the other agencies to resolve the issue. Sgt and Chief, with the help of Finance Clerk Maria Cardenas, turned in the grants to CDOT and the department will continue to receive those grants. Harley-Davidson loved being at Bootleggin' Days this year and would love to be invited back in the future. Trustee Alex Lopez requested drone photos of the streets to better map out our events.

c. Town Attorney

Town Attorney Amy Penfold updated the Board on issues that CML is campaigning for and against.

19. Other Board Issues

20. Announcements

a. Town Hall will be closed Monday, October 12th, 2026 for Columbus Day

21. Adjourn

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

Voting Yes: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez
Voting No: None
Motion carried.
Since there was no further business, Mayor Archuleta adjourned the meeting at 6:40pm.

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Lindsay Shoemaker, Deputy
Town Clerk