



Board of Trustees Regular Meeting Minutes

September 1, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

The Mayor called the meeting to order at 5:30 PM.

In Attendance: Town Administrator Linda Blackston, Deputy Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Finance Clerk Maria Cardenas, and Administrative Assistant Mckenzie Rowland.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen

ABSENT: Trustee Jasmine Marquez

3. Consent Agenda

- a. Approve Minutes from August 18, 2026 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve Civic Plus invoice for DocAccess in the amount of \$3,000.00

Trustee Alex Lopez moved to approve Consent Agenda items a.-c., seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Discuss 85/15 Sales Tax Distribution

Currently, the General Fund distribution is 75/25. Approving the 85/15 tax distribution to the General Fund will allow more funds for operations for the Town. This will go into effect on January 1, 2026. The Board instructed Attorney Penfold to prepare a resolution for the change.

Trustee Rebecca Moreau moved to approve the 85/15 tax distribution upon the attorney's preparation of a resolution going into effect January 1, 2027, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

6. Audit Services

a. Approve RFP for Audit Services

This Request for Proposals for a new auditor will be for the 2026 budget and onwards. There was a typo in the document in the packet. That typo has since been corrected and will be the only copy moving forward for signatures. The Town's CPA, David Green, will send the RFP out to auditors that service Northern Colorado.

Trustee Leigh Sorensen moved to approve RFP for Audit Services, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

7. Approve Signers on Bank Accounts

a. Approve Filbert Archuleta, Gary Sorensen, Eliseo Lopez and Linda Blackston as Signers on the First Farm Bank Checking Account

This item is to replace Cheryl Campbell on the Checking Account.

Trustee Leigh Sorensen moved to approve Filbert Archuleta, Gary Sorensen, Eliseo Lopez and Linda Blackston as Signers on the First Farm Bank Checking Account, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

b. Approve Linda Blackson, Lindsay Shoemaker, Jeremy Black, Filbert Archuleta and

Gary Sorensen as Authorized Users of the Safe Deposit Box at First Farm Bank

This item is to replace Cheryl Campbell from the Safe Deposit box.

Trustee Rebecca Moreau moved to approve Linda Blackston, Lindsay Shoemaker, Jeremy Black, Filbert Archuleta and Gary Sorensen as Authorized Users of the Safe Deposit Box at First Farm Bank, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

- c. Approve Filbert Archuleta, Gary Sorensen and Linda Blackston as Authorized Signers on the ColoTrust Account

This item is to replace Cheryl Campbell with Linda Blackston on the ColoTrust Account. Trustee Alex Lopez moved to approve Filbert Archuleta, Gary Sorensen and Linda Blackston as Authorized Signers on the ColoTrust Account, seconded by None.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

- d. Approve Linda Blackston as the Town of Garden City Representative on the Stifel Nicolaus Investment Account

This item is to replace Cheryl Campbell with Linda Blackston as the representative on the Stifel Nicolaus Investment Account.

Trustee Leigh Sorensen moved to approve Linda Blackston as the Town of Garden City Representative on the Stifel Nicolaus Investment Account, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

- e. Approve Removal of Cheryl Campbell on all Town Bank and Investment Accounts

The item is to remove Cheryl Campbell from all Town Bank and Investment Accounts. Trustee Rebecca Moreau moved to approve Removal of Cheryl Campbell on all Town Bank and Investment Accounts, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

8. Resolutions

- a. Resolution 13-2026 A Resolution Canceling The Municipal Election Of The Town Of Garden City, Colorado Scheduled For The 3rd Day Of November 2026

Trustee Rebecca Moreau moved to adopt Resolution 13-2026 A Resolution Canceling The Municipal Election Of The Town Of Garden City, Colorado Scheduled For The 3rd Day Of November 2026, seconded by Trustee Alex Lopez.

VOTING YES: Trustee Rebecca Moreau
Trustee Gary Sorensen
Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Katherine Rodriguez
Trustee Leigh Sorensen

VOTING NO: None
Resolution 13-2026 adopted.

9. Discuss Christmas Party

Since discussing Texas Road House at the last meeting, staff received more information regarding their catering options. They cater. However, the town staff would have to serve, and the Board does not want the staff to do anymore work than they're already doing. UNC was brought up as an option. They cater, serve, and have a bartending service that can attend as well. Trustee Lopez brought up the Chuckwagon food truck that was here this weekend for the event. They cater, and have different menus for many occasions that can be chosen. The Board directed staff to get more information on both options.

10. Discussion regarding 27th Street Road Dead End

There have been instances where people have been driving through the barriers at the end of the road. The Board suggested concrete barriers, or even reinforced steel posts to deter the drivers. Since the town has already put out deterrents in the past that failed to keep the drivers out, more extensive options will be explored. Administrator Linda Blackston said that she will have Tim Costello, Buildings and Grounds Supervisor, look into prices for both options.

11. Discuss Bootleggin' Days

The Board thanked the staff for their hard work on the event. There were 35 cars in the car show Saturday, and about just as many motorcycles in the bike show Friday. The Board gave out 170 door prize tickets and 140 food vouchers. The spinning wheel with the prizes on it was a huge hit. Trustee Lopez asked if the staff could add more activities for both adults and kids. Trustee Rodriguez had the idea of combining some of the events so that it would be a bigger event instead of two smaller ones. The Board thinks the Board tent should go at the front/entrance of the event to catch more people.

Mayor Archuleta wants to have the cars from the car show along 7th Avenue next year so they are more included in the event.

12. Staff Reports

a. Town Administrator

Town Administrator Linda Blackston gave her report. She thanked the Board for all their work at Bootleggin' Days. The Town hosted a liquor server training class a few weeks ago and had 33 people in the class including some Town staff. Linda, Cheryl, and Maria had a meeting with David Green, the Town's CPA to go over budget and other items. Linda has been meeting with every employee and Board Member to get to know everyone. She told the Board there will be more meetings in the future. She and Cheryl met with Greeley Transit to discuss billing. The bill for next year will be almost \$1,000.00 less than this year. They have recalculated since Garden City is such a small portion of their territory. Tim and Cheryl will meet with the County Commissioners tomorrow regarding drainage issues in town. She is still attending the biweekly HR meetings. Linda will be out of the office from tomorrow until next Tuesday. She will be attending the Work Session via Teams on Thursday, as long as her internet connection allows.

b. Police Chief

Chief Black was absent from the meeting tonight.

c. Town Attorney

Town Attorney Amy Penfold only had an update on a Greeley case from 2022 regarding their redrawing districts.

13. Other Board Issues

Deputy Clerk Lindsay Shoemaker asked the Board what they wanted for dinner at the Work Session. Trustee Gary Sorensen asked about the building next to HatWorks. Cheryl advised that those buildings are zoned retail however, Trent Johnson from HatWorks, uses those two stalls as his office and shipping operations. Cheryl advised the Board that Chief Black has received the Substantial Completion letter for the Police Department and he is happy with the work on the building. Cheryl asked the board for pre-approval to sign it and have it tidied up before the next meeting. They gave the nod, and the Substantial Completion approval will be on the next agenda for official approval.

14. Announcements

- a.** The Administrative 2027 Budget Work Session is September 3rd, 2026 at 5:30pm
- b.** The Police Department Open House is September 17th, 2026 from 4pm-6pm
- c.** Paint the Town for Kids is September 19th, at 2:00pm

d. The Police Department 2027 Budget Work Session is September 22nd, at 5:30pm

15. Adjourn

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:40pm.

Lindsay Shoemaker, Deputy Town Clerk