



Board of Trustees Regular Meeting Agenda

April 21, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

- 1. Call to Order**
- 2. Roll Call**
- 3. Consent Agenda**
 - a. Approve Minutes from April 7, 2026 Regular Meeting
 - b. Approve Financial Reports
 - c. Approve Bills Paid
 - d. Approve Bills to be Paid
 - e. Approve CIRSA invoice in the amount of \$6,066.35
 - f. Approve ProForce invoice in the amount of \$8,703.96
 - g. Approve Paint the Town ACH in the amount of \$730.00
- 4. Public Not on the Agenda Invited to be Heard**
- 5. Liquor**
 - a. Approve Ron Lee Von LLC DBA White Horse Inn Festival Permit Application
- 6. Contracts**
 - a. Human Resources Consulting Contract
 - b. Consider cleaning contracts
- 7. Town Administrator/Town Clerk Job Description and Job Posting**
 - a. Approve Town Administrator/Town Clerk Job Description
 - b. Consider Town Administrator/Town Clerk Job Posting
- 8. Police Department Items**
 - a. Approve Open House for the new PD for June 18, 2026 from 4PM to 6PM
 - b. Approve Mark Young Construction COR No. 037 in the amount of \$1,796.00
 - c. Approve Mark Young Construction COR No. 038 in the amount of \$911.00

Town of Garden City

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- d. Approve Mark Young Construction COR No. 039 in the amount of \$1,017.00
- e. Approve Mark Young Construction COR No. 040 in the amount of \$620.00
- f. Approve Mark Young Construction COR No. 041 in the amount of \$696.00
- g. Approve Mark Young Construction COR No. 042 in the amount of \$279.00

9. Staff Reports

- a. Town Administrator
- b. Police Chief
- c. Town Attorney

10. Other Board Issues

11. Announcements

- a. Paint the Town is Saturday April 25, 2026 at 2 PM (RSVPs have closed)
- b. Spring Clean-up Days are May 1,2,3, 2026 from 8AM to 5PM. Vouchers are required. Inquire at Town Hall.

12. Adjourn



Board of Trustees Regular Meeting Minutes

April 7, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

The Mayor called the meeting to order at 5:30 PM.

In Attendance: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, and Finance Clerk Maria Cardenas.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

ABSENT:

3. Consent Agenda

- a. Approve Minutes from March 17, 2026 Regular Meeting
- b. Approve Minutes from March 24, 2026 Special Meeting
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Rocky Mtn Freedom Painting invoice in the amount of \$3,200.00
- f. Approve Hauser Architects invoice in the amount of \$3,925.00
- g. Approve Fun Productions ACH in the amount of \$3,354.24
- h. Approve Cheryl Campbell Vacation time May 11th-21st, 2026

Trustee Alex Lopez moved to approve Consent Agenda items a.-h., seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Agreements

a. Approve Allo Franchise Agreement

Trustee Leigh Sorensen moved to approve Allo Franchise Agreement, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

b. Approve Vector Disease Control International Mosquito Control Services Agreement

Trustee Rebecca Moreau moved to approve Vector Disease Control International Mosquito Control Services Agreement, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Terminate Contract with Precision Employment Consultants

Trustee Alex Lopez moved to approve to terminate the contract with Precision Employment Consultants, seconded by Trustee Leigh Sorensen.

VOTING YES: None

VOTING NO: None

Motion carried.

7. Consider donation to Team Colorado Athletics-2026 7V7 Football

Trustee Rebecca Moreau moved to approve donation to Team Colorado Athletics-2026 7V7 Football in the amount of \$250.00, seconded by Trustee Leigh Sorensen.

VOTING YES: None

VOTING NO: None
Motion carried.

8. Police Department Items

- a. Approve Mark Young Construction Change Order No. 034 in the amount of \$1,398.00

Trustee Rebecca Moreau moved to approve Mark Young Construction Change Order No. 034 in the amount of \$1,398.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None
Motion carried.

- b. Approve Mark Young Construction Change Order No. 035 in the amount of \$1,199.00

Trustee Alex Lopez moved to approve Mark Young Construction Change Order No. 035 in the amount of \$1,199.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None
Motion carried.

- c. Approve Mark Young Construction Change Order No. 036 in the amount of \$1,464.00

Trustee Rebecca Moreau moved to approve Mark Young Construction Change Order No. 036 in the amount of \$1,464.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None
Motion carried.

- d. Approve Mark Young Construction invoice in the amount of \$283,883.55

Trustee Alex Lopez moved to approve Mark Young Construction invoice in the amount of \$283,883.55, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None
Motion carried.

- e. Approve transfer from ColoTrust in the amount of \$300,000.00 for April 2026

Trustee Leigh Sorensen moved to approve transfer from ColoTrust in the amount of \$300,000,00 for April 2026, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- f. Approve First Armored Services invoice in the amount of \$4,692.63

Trustee Rebecca Moreau moved to approve First Armored Services in the amount of \$4,692.63, seconded by Trustee Jasmine Marquez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- g. Approve Behrtec quote in the amount of \$1,992.00

Trustee Leigh Sorensen moved to approve Behrtec quote in the amount of \$1,992.00, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

9. Resolutions

- a. Adopt Resolution 08-2026 A Resolution Amending The Police Department Take Home Vehicle Policy

Trustee Alex Lopez moved to adopt Resolution 08-2026 A Resolution Amending The Police Department Take Home Vehicle Policy, seconded by Trustee Gary Sorensen.

VOTING YES: Trustee Katherine Rodriguez, Trustee Gary Sorensen, Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Rebecca Moreau, Trustee Jasmine Marquez, Trustee Leigh Sorensen

VOTING NO: None

Resolution 08-2026 adopy

10. Staff Reports

a. Town Administrator

Administrator Cheryl Campbell gave her report. She thanks the staff and Chief Black for maintaining the town while she was away. The Easter Egg Hunt went very well, there were over 50 kids along with their families. The Police Department walkthrough went well.

b. Police Chief

Sgt. Amick gave the Chief's Report. Officer Vogl is doing very well in training. He mentioned the PD walkthrough as well. They will finish the sallyport walkthrough once there is power. He thanked the Board for the building and all they do for the PD. There will be an intoxicilizer training in July.

c. Town Attorney

Ms. Penfold advised the board of some lawsuits that are ongoing in the state. Loveland was sued. Woodland Park was also sued for being too specific during their version of "other board issues". Ms. Penfold advised the board to be specific about putting items on the next agenda and not go too in depth about it during the other board issues. Greeley is being sued for the allegation of the Special Election being unconstitutional. The Senate is voting on a bill that could restrict red light cameras, license plate readers and other tools police officers may utilize.

11. Other Board Issues

12. Announcements

13. Adjourn

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:05pm.

Lindsay Shoemaker, Deputy
Town Clerk

Bank Balances
Town of Garden City
As of March 31, 2026

Bank Accounts	Totals
1020 Cash in Checking	\$ (275,397.86)
1038 Cash in Stifel Nicolaus	\$4,493,055.67
1039 Cash in ColoTrust	\$3,136,588.20
<i>Petty Cash Drawer</i>	<i>\$100.00</i>
<i>Court Cash Drawers</i>	<i>\$200.00</i>
<i>PDI Cash</i>	<i>\$500.00</i>
1010 Total Petty Cash	\$ 800.00
Total Fund Balances	\$7,355,046.01

Check Detail Report
Town of Garden City
March 2026

Transaction date	Check #	Vendor	Total
03/02/2026	24519	Streamline	\$ 500.00
03/02/2026	24520	Cintas-1st Aid	\$ 130.50
03/02/2026	24521	PODS Enterprises LLC	\$ 174.00
03/02/2026	24522	Ace Hardware	\$ 142.41
03/02/2026	24523	E-470 Highway Authority	\$ 110.00
03/02/2026	24524	AT&T Mobility	\$ 660.48
03/02/2026	24525	My Fleet Center	\$ 199.70
03/02/2026	24526	Mountain High Disposal	\$ 177.50
03/02/2026	24527	Green & Associates LLC	\$ 2,000.00
03/03/2026	24528	Michael Stewart	\$ 600.00
03/03/2026	24529	Wash Me Car Washes	\$ 22.00
03/03/2026	24530	Family Support Registry	\$ 562.00
03/03/2026	24531	Amazon Business	\$ 556.18
03/03/2026	24532	Family Support Registry.	\$ 384.00
03/03/2026	24533	Verizon Connect	\$ 127.60
03/03/2026	24534	Sendas Communications LLC	\$ 110.00
03/03/2026	24535	Interprenet	\$ 5.00
03/10/2026	24536	Prairie Mountain Media	\$ 167.20
03/10/2026	24537	Mark Young Construction	\$ 381,445.02
03/10/2026	24538	Lexipol, LLC	\$ 4,418.25
03/10/2026	24539	BQ & Associates, P.C., L.L.O.	\$ 652.14
03/10/2026	24540	Keibon, Inc & Roto Rooter of Weld and Larimer County	\$ 275.00
03/10/2026	24541	Maria Cardenas	\$ 229.99
03/10/2026	24542	Atmos Energy	\$ 526.40
03/10/2026	24543	ProCode Inc	\$ 650.00
03/10/2026	24544	Cintas-1st Aid	\$ 90.82
03/10/2026	24545	Amazon Business	\$ 188.14
03/10/2026	24546	Greeley Furnace Company	\$ 1,572.34
03/10/2026	24547	Paradise Landscape Management LLC	\$ 5,545.00
03/10/2026	24548	Amy C. Penfold	\$ 2,562.00
03/10/2026	24549	Filbert Archuleta	\$ 309.37
03/17/2026	24550	Adamson Police Products	\$ 126.67
03/17/2026	24551	Sam's Club	\$ 189.21
03/17/2026	24552	Globe Life	\$ 1,114.90
03/17/2026	24553	Cintas	\$ 98.06
03/17/2026	24554	City of Greeley Utility Billing	\$ 257.29
03/17/2026	24555	Axon Enterprise, Inc	\$ 395.60

Check Detail Report
Town of Garden City
March 2026

Transaction date	Check #	Vendor	Total
03/17/2026	24556	Mitchell's Plumbing and Heating, Inc.	\$ 240.00
03/17/2026	24557	Precision Employment Consulting	\$ 3,012.00
03/17/2026	24558	Comcast	\$ 398.10
03/17/2026	24559	JP Cooke Co	\$ 90.95
03/24/2026	24560	Family Support Registry	\$ 562.00
03/24/2026	24561	Family Support Registry.	\$ 384.00
03/24/2026	24562	Heidi's White Glove	\$ 780.00
03/17/2026	24563	Amazon Business	\$ 41.65
03/24/2026	24564	Bratton's Office Equipment	\$ 165.12
03/24/2026	24565	Adamson Police Products	\$ 180.00
03/24/2026	24566	Jo's Fusion Forms LLC	\$ 411.04
03/24/2026	24567	Alpha Graphics	\$ 873.17
03/24/2026	24568	Mountain High Disposal	\$ 177.50
03/24/2026	24569	Colorado Department of Revenue	\$ 50.00
03/24/2026	24570	BQ & Associates, P.C., L.L.O.	\$ 740.24
03/24/2026	24571	Amazon Business	\$ 60.97
03/24/2026	24572	Home Depot Credit Services	\$ 96.28
03/24/2026	24573	Beck Total Office Interiors	\$ 41,197.00
03/24/2026	24574	Blusource	\$ 1,044.30
03/25/2026	24575	Filbert Archuleta	\$ 618.75
03/31/2026	24576	Hauser Architects	\$ 3,925.00
03/31/2026	24577	Jeff Allen Scofield	\$ 150.00
03/31/2026	24578	Mark Young Construction	\$ 283,883.55
03/31/2026	24579	Cintas	\$ 48.43
03/31/2026	24580	Rocky Mountain Freedom Painting	\$ 3,800.00
03/31/2026	24581	Tatyana's 5 Star Dry Cleaner LLC	\$ 151.93
03/31/2026	24582	Behrtec LLC	\$ 856.75
03/31/2026	24583	Adamson Police Products	\$ 1,669.00
03/31/2026	24584	Streamline	\$ 500.00
03/31/2026	24585	PODS Enterprises LLC	\$ 174.00
03/31/2026	24586	Amazon Business	\$ 410.58
03/31/2026	24587	Ace Hardware	\$ 235.55
03/31/2026	24588	AT&T Mobility	\$ 660.48
03/02/2026	EFT	Xcel Energy	\$ 235.40
03/02/2026	EFT	Xcel Energy	\$ 42.96
03/02/2026	EFT	Xcel Energy	\$ 137.24
03/02/2026	EFT	Xcel Energy	\$ 156.69

Check Detail Report
Town of Garden City
March 2026

Transaction date	Check #	Vendor	Total
03/02/2026	EFT	Xcel Energy	\$ 101.99
03/02/2026	EFT	Xcel Energy	\$ 825.01
03/02/2026	EFT	Xcel Energy	\$ 25.49
03/02/2026	EFT	AFLAC	\$ 243.64
03/02/2026	EFT	Global Payments	\$ 715.87
03/03/2026	EFT	Card Services	\$ 4,257.99
03/06/2026	EFT	ADP	\$ 91.21
03/10/2026	EFT	Fun Productions, Inc	\$ 4,940.23
03/13/2026	EFT	Payroll	\$ 27,740.85
03/13/2026	EFT	United States Treasury	\$ 7,959.31
03/13/2026	EFT	Colorado Department of Revenue	\$ 2,181.96
03/13/2026	EFT	Mission Square	\$ 4,224.58
03/13/2026	EFT	Fidelity HSA	\$ 100.00
03/13/2026	EFT	Fire & Police Pension Association	\$ 5,349.23
03/13/2026	EFT	Unify Payroll	\$ 228.00
03/16/2026	EFT	Quiktrip	\$ 840.11
03/20/2026	EFT	Public Sector Health Care Group	\$ 9,151.70
03/23/2026	EFT	Fun Productions, Inc	\$ 3,354.24
03/27/2026	EFT	Payroll	\$ 28,876.32
03/27/2026	EFT	United States Treasury	\$ 8,326.77
03/27/2026	EFT	Colorado Department of Revenue	\$ 2,080.20
03/27/2026	EFT	Mission Square	\$ 4,708.62
03/27/2026	EFT	Fidelity HSA	\$ 100.00
03/27/2026	EFT	Fire & Police Pension Association	\$ 5,349.23
03/27/2026	EFT	Unify Payroll	\$ 221.50
03/30/2026	EFT	AFLAC	\$ 243.64
Grand Total			\$ 877,673.09

Profit and Loss
Town of Garden City
March 2026

Account	2026	2025	\$ Change
Revenue			
3100 TAXES			
3110 Property Taxes Current Year	18,909.81	16,741.83	2,167.98
3120 Specific Ownership Taxes	298.29	270.16	28.13
3131 State Collected Sales Tax	147,742.14	172,305.14	-24,563.00
3132 Sales Tax for Cap Imp Fund	49,247.39	57,435.05	-8,187.66
Total for 3100 TAXES	\$216,197.63	\$246,752.18	-\$30,554.55
3200 LICENSES AND PERMITS			
3216 Business Licenses	100.00	75.00	25.00
3217 Security Licenses	25.00		25.00
3221 Building Permits	860.00	97.25	762.75
3291 Dog Licenses	30.00	10.00	20.00
Total for 3200 LICENSES AND PERMITS	\$1,015.00	\$182.25	\$832.75
3300 INTERGOVERNMENTAL			
3310 Cigarette Tax	165.65	152.39	13.26
3351 Motor Vehicle Registration Sales Tax	73.10		73.10
3360 Highway Users Tax	627.73	781.14	-153.41
3370 County Road and Bridge	459.33	409.84	49.49
3380 State Entitlement CTF	936.76	766.44	170.32
3350 Motor Vehicle Registrations		258.08	-258.08
Total for 3300 INTERGOVERNMENTAL	\$2,262.57	\$2,367.89	-\$105.32
3400 CHARGES FOR SERVICE			
3411 Court Costs	100.00	265.00	-165.00
3412 Court Surcharge	2,620.00	3,073.00	-453.00
3414 Court Failure to Appear	215.00	219.00	-4.00
3416 Bench Warrant Fees	75.00	130.00	-55.00
3417 Payment Plan Fee	90.00	212.00	-122.00
3423 Police Records Request	17.50	179.00	-161.50
3426 Community Center rental	825.00	125.00	700.00
Total for 3400 CHARGES FOR SERVICE	\$3,942.50	\$4,203.00	-\$260.50
3500 FINES AND FORFEITS			
3510 Municipal Court Fines	9,483.00	8,454.55	1,028.45
3512 District Court Fines	14.45	139.35	-124.90
3515 Jail Bond Forfeits		200.00	-200.00
Total for 3500 FINES AND FORFEITS	\$9,497.45	\$8,793.90	\$703.55
3600 INTEREST/ROYALTIES/MISC			
3612 Interest from Stifel Nicolaus Investment	23,788.42	21,326.48	2,461.94

Profit and Loss
Town of Garden City
March 2026

Account	2026	2025	\$ Change
3613 Interest from ColoTrust Plus	10,146.31	14,279.72	-4,133.41
3614 Change in Mkt Value Stifel Nicolaus	-10,655.85	15,122.57	-25,778.42
3619 Royalties from Oil Drilling	306.41	351.60	-45.19
3680 Other Revenue	1,556.57	35.00	1,521.57
3640 Law Enforcement Grants		650.00	-650.00
Total for 3600 INTEREST/ROYALTIES/MISC	\$25,141.86	\$51,765.37	-\$26,623.51
Total for Revenue	\$258,057.01	\$314,064.59	-\$56,007.58
Gross Profit	\$258,057.01	\$314,064.59	-\$56,007.58
Expenses			
4000 LEGISLATIVE - TRUSTEES			
4011 Trustees Salaries	3,075.00	3,000.00	75.00
4013 UI Surcharge	52.26	51.02	1.24
4015 Payroll Tax	235.23	229.54	5.69
4030 Publishing	26.40	110.88	-84.48
4052 Legal	798.00	1,197.00	-399.00
4075 Dental & Vision	302.05	347.36	-45.31
4076 Globe Life Supplemental	198.20	500.00	-301.80
4077 Meals and Lodging		935.43	-935.43
4083 Liability Insurance		67.20	-67.20
Total for 4000 LEGISLATIVE - TRUSTEES	\$4,687.14	\$6,438.43	-\$1,751.29
4100 JUDICIAL			
4102 Judge Salary	600.00	600.00	0.00
4110 Translation	115.00	110.00	5.00
4121 Supplies	205.52	83.96	121.56
4152 Legal	630.00	2,397.50	-1,767.50
4177 Judicial Meals	118.13	142.86	-24.73
4187 Bank Fees	715.87	736.75	-20.88
4133 Dues and Subscriptions		50.00	-50.00
Total for 4100 JUDICIAL	\$2,384.52	\$4,121.07	-\$1,736.55
4200 EXECUTIVE			
4211 Mayor Salary	1,005.00	1,005.00	0.00
4213 UI Surcharge	17.08	17.09	-0.01
4215 Payroll Tax	76.88	76.89	-0.01
Total for 4200 EXECUTIVE	\$1,098.96	\$1,098.98	-\$0.02
4400 ADMINISTRATIVE			
4411 Administrative Salaries	25,224.78	23,344.82	1,879.96
4413 Unemployment Insurance	266.16	263.48	2.68

Profit and Loss
Town of Garden City
March 2026

Account	2026	2025	\$ Change
4414 Payroll Tax	2,130.97	1,843.12	287.85
4415 457b Contribution	2,663.01	1,551.14	1,111.87
4421 Office Operating Supplies	637.75	407.62	230.13
4423 Fringe Benefits	39.00	166.06	-127.06
4430 Publishing	140.80	70.40	70.40
4431 Postage	167.95	131.78	36.17
4432 Printing and Duplication	81.12		81.12
4433 Dues and Subscriptions	429.45		429.45
4441 Electric Utility	229.95	169.85	60.10
4442 Gas Utility	116.25	161.49	-45.24
4443 Water Utility	110.23	36.74	73.49
4445 Telephone	124.82	144.67	-19.85
4446 Cell Phones	92.32	92.32	0.00
4447 Internet Access	124.82	122.47	2.35
4450 Web Site	500.00		500.00
4452 Legal	672.00	336.00	336.00
4453 Accounting	2,449.50	441.73	2,007.77
4457 Consultants	2,862.00	2,050.00	812.00
4460 Software	473.00	936.82	-463.82
4463 R&M Office Equipment	42.00	167.37	-125.37
4466 R&M Buildings	696.53	1,236.06	-539.53
4472 Mileage & Travel		4.83	-4.83
4476 Globe Life Supplemental	198.20	348.20	-150.00
4477 Employee Meals and Lodging	15.48	542.70	-527.22
4478 Tuition and Registration Fees	229.99	2,396.22	-2,166.23
4479 Fitness Reimbursement			
4480.1 457b Contribution in lieu of health stipend	723.76	587.89	135.87
4480 Employee Insurance Combined	3,076.24	1,911.85	1,164.39
4488 Treasurer's Fee	189.10	167.41	21.69
4458 Contract Labor		21.37	-21.37
4483 Liability Insurance		1,000.00	-1,000.00
Total for 4400 ADMINISTRATIVE	\$44,707.18	\$40,654.41	\$4,052.77
4600 LAW ENFORCEMENT			
4611.1 PD Admin Salaries	5,245.51	4,459.96	785.55
4611 Police Department Salaries	41,210.98	38,832.62	2,378.36
4613 UI Surcharge	715.31	523.18	192.13
4614 Payroll Tax	1,297.15	1,475.43	-178.28

Profit and Loss
Town of Garden City
March 2026

Account	2026	2025	\$ Change
4615 457b Contribution	2,395.15	1,474.89	920.26
4616 Police part-time salaries	2,091.20	578.50	1,512.70
4617 Overtime	369.15	454.43	-85.28
4621 Operating Supplies	28.39	89.06	-60.67
4623 Fringe Benefits	39.00	55.56	-16.56
4626 Uniforms & Safety Gear	2,026.55	1,650.08	376.47
4627 Weapons & Ammunition	1,410.79		1,410.79
4632 Printing	986.59	18.60	967.99
4641 Electric Utility	107.89	155.83	-47.94
4642 Gas Utility	313.79	331.01	-17.22
4643 Water Utility	42.00	36.74	5.26
4645 Telephone	25.45	24.95	0.50
4646 Cell Phones	577.92	1,221.24	-643.32
4647 Internet Access	123.01	122.47	0.54
4657 Consultants	150.00		150.00
4660 Software	14.95	1,000.00	-985.05
4661 PD Equipment	904.32	514.55	389.77
4663 R & M Office Equipment	42.00	-21.99	63.99
4666 R & M Building	13.48	305.00	-291.52
4670 Vehicle R & M	133.65	409.59	-275.94
4671 Vehicle Fuel	799.28	674.67	124.61
4673 D & D FPPA	1,584.94	1,410.91	174.03
4676 Globe Life Supplemental	248.20	596.40	-348.20
4677 Employee Meals & Lodging			
4679 FPPA-Employer Paid Pension Contribution	4,358.64	3,898.59	460.05
4680.1 457b Contribution in lieu of health stipend	2,667.28	2,142.70	524.58
4680 Employee Insurance Combined	3,232.71	2,620.97	611.74
4687 Bank Charges	30.40		30.40
4690 Fitness Reimbursement		0.00	0.00
4699 Grant Expenditures		2,177.34	-2,177.34
4606 Victim's Advocate		1,225.00	-1,225.00
4622 Computers		3,325.93	-3,325.93
4633 Dues and Subscriptions		865.00	-865.00
4652 Legal		84.00	-84.00
4658 Contract Labor		21.38	-21.38
4672 Mileage & Travel		493.57	-493.57
4678 Tuition & Registration Fees		235.00	-235.00

Profit and Loss
Town of Garden City
March 2026

Account	2026	2025	\$ Change
Total for 4600 LAW ENFORCEMENT	\$73,185.68	\$73,483.16	-\$297.48
4800 CODE ENFORCEMENT			
4811 Code Enforcement Salaries	1,402.17	661.92	740.25
4813 UI Surcharge	9.43	12.64	-3.21
4814 Payroll Tax	42.47	56.88	-14.41
4821 Supplies	177.51		177.51
4876 Globe Life Supplemental	5.00	10.00	-5.00
4879 Fitness Reimbursement		0.00	0.00
4880 Employee Insurance Combined	95.01	26.19	68.82
4815 457b Contribution		66.19	-66.19
4825 Pest Control Services		113.00	-113.00
4880.1 457b Contribution in lieu of health stipend		58.54	-58.54
Total for 4800 CODE ENFORCEMENT	\$1,731.59	\$1,005.36	\$726.23
4900 BUILDINGS AND GROUNDS MAINTENANCE			
4911 B&GM Salaries	3,645.64	5,282.90	-1,637.26
4913 UI Surcharge	61.33	95.10	-33.77
4914 Payroll Tax	275.96	427.93	-151.97
4921 Operating Supplies	207.89	488.79	-280.90
4946 Cell Phone	82.56	185.92	-103.36
4970 R&M Vehicles	15.95	15.95	0.00
4971 Fuel	52.29	15.16	37.13
4976 Globe Life Supplemental	32.50	65.00	-32.50
4978 Tuition and Registration	33.85		33.85
4979 Fitness Reimbursement		0.00	0.00
4980 Employee Insurance Combined	617.49	189.47	428.02
4997 Trash Pick-up Services	355.00	474.59	-119.59
4915 457b Contribution		452.12	-452.12
4923 Janitorial Supplies		18.77	-18.77
4958 Contract Labor		2,860.04	-2,860.04
4980.1 457b Contribution in lieu of health stipend		380.56	-380.56
Total for 4900 BUILDINGS AND GROUNDS MAINTENANCE	\$5,380.46	\$10,952.30	-\$5,571.84
5000 COMMUNITY			
5021 Operating Supplies	290.60	303.26	-12.66
5041 Electric Utility	110.51	367.43	-256.92
5042 Gas Utility	96.36	16.68	79.68
5043 Water Utility	63.06	55.31	7.75
5050 Kids Carnival	5,144.65	5,356.45	-211.80

Profit and Loss
Town of Garden City
March 2026

Account	2026	2025	\$ Change
5056 Landscape Vouchers	1,000.00		1,000.00
5057 Events	267.52	403.55	-136.03
5062 Community Decorations	3,800.00		3,800.00
5065 National Night Out	1,044.30	912.98	131.32
5069 Bootleggin' Days	4,422.59	374.37	4,048.22
5070 R&M Buildings	635.00	360.00	275.00
5052 Legal		273.00	-273.00
5060 Commercial Revitalization		8,000.00	-8,000.00
5064 Public Relations		285.43	-285.43
5066 Pavement Grant		8,000.00	-8,000.00
5068 Agencies Providing Services to GC		750.00	-750.00
Total for 5000 COMMUNITY	\$16,874.59	\$25,458.46	-\$8,583.87
5200 PARKS			
5210 Parks Salaries	560.87	1,654.80	-1,093.93
5213 UI Surcharge	23.59	31.60	-8.01
5214 Payroll Tax	106.13	142.21	-36.08
5221 Parks Operating Supplies	58.28	3.24	55.04
5241 Lighting	23.16	21.36	1.80
5243 Park Water	42.00	36.74	5.26
5258 Contract Labor	240.00		240.00
5276 Globe Life Supplemental	12.50	25.00	-12.50
5279 Fitness Reimbursement		0.00	0.00
5280 Employee Insurance Combined	237.50	65.49	172.01
5215 457b Contribution		165.48	-165.48
5280.1 457b Contribution in lieu of health stipend		146.38	-146.38
Total for 5200 PARKS	\$1,304.03	\$2,292.30	-\$988.27
5300 STREET FUND EXPENDITURES			
5321 Street Signs	5,545.00	1,530.00	4,015.00
5341 Lighting	957.03	951.49	5.54
Total for 5300 STREET FUND EXPENDITURES	\$6,502.03	\$2,481.49	\$4,020.54
5390 IT			
5393 IT - Contractor	856.75	688.75	168.00
Total for 5390 IT	\$856.75	\$688.75	\$168.00
5500 CAPITAL IMPROVEMENT			
5557 Architect & Engineering	8,617.63	9,498.25	-880.62
5592 Capital Outlay Buildings	284,057.55		284,057.55
5593 Capital Outlay Equipment/Furn	41,197.00	2,699.14	38,497.86

Profit and Loss
Town of Garden City

March 2026

Account	2026	2025	\$ Change
5583 EIAF Grant		1,435.75	-1,435.75
Total for 5500 CAPITAL IMPROVEMENT	\$333,872.18	\$13,633.14	\$320,239.04
Total for Expenses	\$492,585.11	\$182,307.85	\$310,277.26
Net Operating Revenue	-\$234,528.10	\$131,756.74	-\$366,284.84
Net Other Revenue			
Net Revenue	-\$234,528.10	\$131,756.74	-\$366,284.84

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
Revenue			
3100 TAXES	0.00	0.00	
3110 Property Taxes Current Year	18,936.14	83,917.00	22.57%
3120 Specific Ownership Taxes	588.32	3,000.00	19.61%
3131 State Collected Sales Tax	465,698.58	2,100,000.00	22.18%
3132 Sales Tax for Cap Imp Fund	155,232.90	700,000.00	22.18%
3161 Gas Franchise Tax	1,411.84	8,000.00	17.65%
3162 Electric Franchise Tax	0.00	10,000.00	0.00%
3163 Cable TV Franchise Tax	391.09	1,500.00	26.07%
Total 3100 TAXES	\$ 642,258.87	\$ 2,906,417.00	22.10%
3200 LICENSES AND PERMITS	0.00	0.00	
3211 Liquor Licenses	350.00	1,504.00	23.27%
3216 Business Licenses	3,475.00	10,000.00	34.75%
3217 Security Licenses	75.00	800.00	9.38%
3219 Marijuana Facilities License-Retail	6,000.00	14,000.00	42.86%
3220 Marijuana Facilities License-Medical	2,000.00	10,000.00	20.00%
3221 Building Permits	910.00	2,000.00	45.50%
3291 Dog Licenses	50.00	50.00	100.00%
Total 3200 LICENSES AND PERMITS	\$ 12,860.00	\$ 38,354.00	33.53%
3300 INTERGOVERNMENTAL	0.00	0.00	
3310 Cigarette Tax	436.35	1,500.00	29.09%
3350 Motor Vehicle Registrations	293.31	1,200.00	24.44%
3351 Motor Vehicle Registration Sales Tax	132.30	0.00	
3360 Highway Users Tax	2,289.21	10,115.00	22.63%
3370 County Road and Bridge	1,328.46	4,000.00	33.21%
3380 State Entitlement CTF	936.76	3,000.00	31.23%
3620 Severance Tax	0.00	10,000.00	0.00%
Total 3300 INTERGOVERNMENTAL	\$ 5,416.39	\$ 29,815.00	18.17%
3400 CHARGES FOR SERVICE	0.00	0.00	
3411 Court Costs	450.00	3,000.00	15.00%
3412 Court Surcharge	6,697.00	35,000.00	19.13%
3414 Court Failure to Appear	865.00	3,000.00	28.83%
3416 Bench Warrant Fees	225.00	500.00	45.00%
3417 Payment Plan Fee	310.00	1,800.00	17.22%
3421 Open Records Request	0.00	100.00	0.00%
3423 Police Records Request	368.00	100.00	368.00%
3426 Community Center rental	2,775.00	3,000.00	92.50%
Total 3400 CHARGES FOR SERVICE	\$ 11,690.00	\$ 46,500.00	25.14%
3500 FINES AND FORFEITS	0.00	0.00	

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
3510 Municipal Court Fines	24,863.00	80,000.00	31.08%
3512 District Court Fines	133.51	750.00	17.80%
Total 3500 FINES AND FORFEITS	\$ 24,996.51	\$ 80,750.00	30.96%
3600 INTEREST/ROYALTIES/MISC	0.00	0.00	
3612 Interest from Stifel Nicolaus Investment	49,175.35	125,000.00	39.34%
3613 Interest from ColoTrust Plus	33,021.88	125,000.00	26.42%
3614 Change in Mkt Value Stifel Nicolaus	-21,355.86	0.00	
3619 Royalties from Oil Drilling	849.21	3,500.00	24.26%
3639 Law Enforcement Grants for Cap Imp Fund	0.00	156,000.00	0.00%
3640 Law Enforcement Grants	0.00	10,000.00	0.00%
3641 Refunds	1,462.00	0.00	
3650 Wholesale Fees - Marijuana	10,140.57	24,000.00	42.25%
3680 Other Revenue	-2,903.96	0.00	
Total 3600 INTEREST/ROYALTIES/MISC	\$ 70,389.19	\$ 443,500.00	15.87%
3700 Transfer from CTF Fund	0.00	3,000.00	0.00%
Total Revenue	\$ 767,610.96	\$ 3,548,336.00	21.63%
Gross Profit	\$ 767,610.96	\$ 3,548,336.00	21.63%
Expenses			
4000 LEGISLATIVE - TRUSTEES	0.00	0.00	
4011 Trustees Salaries	7,875.00	32,000.00	24.61%
4012 Workers' Comp	61.37	61.00	100.61%
4013 UI Surcharge	133.88	500.00	26.78%
4015 Payroll Tax	602.44	2,448.00	24.61%
4021 Office Supplies	0.00	350.00	0.00%
4022 Hardware/Computers	0.00	2,500.00	0.00%
4030 Publishing	26.40	2,200.00	1.20%
4052 Legal	2,877.00	25,000.00	11.51%
4060 Software	0.00	2,250.00	0.00%
4072 Mileage & Travel	0.00	750.00	0.00%
4075 Dental & Vision	906.15	3,500.00	25.89%
4076 Globe Life Supplemental	794.60	3,600.00	22.07%
4077 Meals and Lodging	128.75	5,000.00	2.58%
4078 Tuition - Registration Fees	0.00	2,300.00	0.00%
4079 Fitness Reimbursement	0.00	3,500.00	0.00%
4083 Liability Insurance	3,515.31	3,448.00	101.95%
Total 4000 LEGISLATIVE - TRUSTEES	\$ 16,920.90	\$ 89,407.00	18.93%
4100 JUDICIAL	0.00	0.00	
4102 Judge Salary	1,800.00	8,200.00	21.95%
4110 Translation	335.00	2,200.00	15.23%

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
4121 Supplies	281.32	4,200.00	6.70%
4122 Judicial Computers	0.00	2,500.00	0.00%
4131 Judicial Postage	156.00	700.00	22.29%
4132 Printing and Duplication	0.00	100.00	0.00%
4133 Dues and Subscriptions	0.00	100.00	0.00%
4152 Legal	2,541.00	30,000.00	8.47%
4158 Contract Labor	0.00	1,000.00	0.00%
4160 Software	9,003.78	10,000.00	90.04%
4163 R&M Office Equipment	0.00	1,000.00	0.00%
4177 Judicial Meals	440.37	2,400.00	18.35%
4187 Bank Fees	1,559.86	12,000.00	13.00%
Total 4100 JUDICIAL	\$ 16,117.33	\$ 74,400.00	21.66%
4200 EXECUTIVE	0.00	0.00	
4211 Mayor Salary	2,680.00	11,275.00	23.77%
4213 UI Surcharge	45.57	200.00	22.79%
4215 Payroll Tax	205.02	863.00	23.76%
Total 4200 EXECUTIVE	\$ 2,930.59	\$ 12,338.00	23.75%
4300 ELECTIONS	0.00	0.00	
4302 Judges	0.00	405.00	0.00%
4321 Supplies	0.00	1,000.00	0.00%
4330 Publishing	0.00	200.00	0.00%
4331 Postage	0.00	100.00	0.00%
4352 Legal	0.00	1,000.00	0.00%
4358 Contract-County	0.00	1,000.00	0.00%
4377 Meals	0.00	300.00	0.00%
Total 4300 ELECTIONS	\$ 0.00	\$ 4,005.00	0.00%
4400 ADMINISTRATIVE	0.00	0.00	
4411 Administrative Salaries	88,498.78	350,000.00	25.29%
4412 Workers' Comp	498.50	499.00	99.90%
4413 Unemployment Insurance	1,210.13	2,081.00	58.15%
4414 Payroll Tax	6,325.08	26,775.00	23.62%
4415 457b Contribution	6,706.66	35,000.00	19.16%
4421 Office Operating Supplies	1,531.86	7,000.00	21.88%
4422 Computers	0.00	5,000.00	0.00%
4423 Fringe Benefits	56.14	2,000.00	2.81%
4425 Books, Catalogs and Maps	0.00	300.00	0.00%
4430 Publishing	140.80	2,000.00	7.04%
4431 Postage	335.90	1,500.00	22.39%
4432 Printing and Duplication	189.24	2,000.00	9.46%

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
4433 Dues and Subscriptions	1,764.95	3,000.00	58.83%
4441 Electric Utility	465.35	3,200.00	14.54%
4442 Gas Utility	289.41	1,200.00	24.12%
4443 Water Utility	175.64	850.00	20.66%
4445 Telephone	374.46	2,000.00	18.72%
4446 Cell Phones	276.96	1,200.00	23.08%
4447 Internet Access	372.50	1,600.00	23.28%
4450 Web Site	4,675.20	6,000.00	77.92%
4452 Legal	1,407.00	20,000.00	7.04%
4453 Accounting	9,199.36	30,000.00	30.66%
4454 Auditing	0.00	25,000.00	0.00%
4457 Consultants	5,367.75	30,000.00	17.89%
4458 Contract Labor	142.85	5,000.00	2.86%
4460 Software	1,643.74	12,000.00	13.70%
4463 R&M Office Equipment	126.00	2,500.00	5.04%
4465 R&M Land	0.00	2,500.00	0.00%
4466 R&M Buildings	3,051.74	14,000.00	21.80%
4472 Mileage & Travel	54.88	1,000.00	5.49%
4476 Globe Life Supplemental	594.60	2,400.00	24.78%
4477 Employee Meals and Lodging	103.24	3,000.00	3.44%
4478 Tuition and Registration Fees	4,770.65	14,000.00	34.08%
4479 Fitness Reimbursement	500.00	2,000.00	25.00%
4480 Employee Insurance Combined	9,633.73	36,780.00	26.19%
4480.1 457b Contribution in lieu of health stipend	1,809.40	8,820.00	20.51%
4481 Property Insurance	1,391.79	1,392.00	99.98%
4482 Other Property Insurance	419.86	420.00	99.97%
4483 Liability Insurance	2,021.54	1,965.00	102.88%
4485 Office Equipment Rental	0.00	250.00	0.00%
4487 Bank Charges	16.52	500.00	3.30%
4488 Treasurer's Fee	189.36	839.00	22.57%
Total 4400 ADMINISTRATIVE	\$ 156,331.57	\$ 667,571.00	23.42%
4500 PLANNING AND ZONING	0.00	0.00	
4530 Publishing	0.00	300.00	0.00%
4552 Legal	0.00	6,000.00	0.00%
Total 4500 PLANNING AND ZONING	\$ 0.00	\$ 6,300.00	0.00%
4600 LAW ENFORCEMENT	0.00	0.00	
4603 IGA-Dispatch/Guard	0.00	27,304.00	0.00%
4604 IGA-Jail Services	0.00	2,500.00	0.00%
4605 Life Stories	0.00	1,000.00	0.00%

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
4606 Victim's Advocate	2,610.00	2,610.00	100.00%
4610 Weld County Drug Task Force	0.00	1,000.00	0.00%
4611 Police Department Salaries	130,233.50	551,749.00	23.60%
4611.1 PD Admin Salaries	15,483.90	67,766.00	22.85%
4612 Workers' Comp	19,246.63	19,247.00	100.00%
4613 UI Surcharge	2,689.93	3,121.00	86.19%
4614 Payroll Tax	10,086.59	20,000.00	50.43%
4615 457b Contribution	6,984.79	35,468.00	19.69%
4616 Police part-time salaries	9,517.70	40,000.00	23.79%
4617 Overtime	2,063.80	20,000.00	10.32%
4621 Operating Supplies	659.61	3,500.00	18.85%
4622 Computers	0.00	4,000.00	0.00%
4623 Fringe Benefits	56.14	1,000.00	5.61%
4625 Books, Catalogs, Maps	93.95	750.00	12.53%
4626 Uniforms & Safety Gear	4,333.35	7,000.00	61.91%
4627 Weapons & Ammunition	1,410.79	5,000.00	28.22%
4628 Body worn cameras	12,803.69	12,804.00	100.00%
4630 Publishing	44.35	300.00	14.78%
4631 Postage	7.70	325.00	2.37%
4632 Printing	1,006.59	750.00	134.21%
4633 Dues and Subscriptions	969.50	2,000.00	48.48%
4636 Public Relations, Outreach	0.00	2,500.00	0.00%
4641 Electric Utility	245.13	3,000.00	8.17%
4642 Gas Utility	1,026.60	3,200.00	32.08%
4643 Water Utility	84.00	700.00	12.00%
4645 Telephone	76.35	800.00	9.54%
4646 Cell Phones	1,733.76	7,200.00	24.08%
4647 Internet Access	369.47	1,600.00	23.09%
4652 Legal	21.00	7,000.00	0.30%
4657 Consultants	2,718.75	5,000.00	54.38%
4658 Contract Labor	42.85	1,500.00	2.86%
4660 Software	33,441.63	38,400.00	87.09%
4661 PD Equipment	2,425.22	7,000.00	34.65%
4662 R & M PD Equipment	0.00	1,000.00	0.00%
4663 R & M Office Equipment	126.00	600.00	21.00%
4665 R & M Land	0.00	1,000.00	0.00%
4666 R & M Building	13.48	6,000.00	0.22%
4668 Vehicle Insurance	4,594.52	4,595.00	99.99%
4670 Vehicle R & M	1,921.07	25,000.00	7.68%

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
4671 Vehicle Fuel	1,970.28	15,000.00	13.14%
4672 Mileage & Travel	110.00	800.00	13.75%
4673 D & D FPPA	5,064.33	21,400.00	23.67%
4676 Globe Life Supplemental	744.60	5,400.00	13.79%
4677 Employee Meals & Lodging	0.00	5,000.00	0.00%
4678 Tuition & Registration Fees	250.00	5,000.00	5.00%
4679 FPPA-Employer Paid Pension Contribution	13,927.04	60,692.00	22.95%
4680 Employee Insurance Combined	9,964.43	46,800.00	21.29%
4680.1 457b Contribution in lieu of health stipend	6,668.20	21,600.00	30.87%
4681 Property Insurance	1,085.00	1,085.00	100.00%
4683 Liability Insurance	36,997.02	35,936.00	102.95%
4687 Bank Charges	55.60	360.00	15.44%
4689 Other Expenditures	0.00	10,000.00	0.00%
4690 Fitness Reimbursement	500.00	4,500.00	11.11%
4699 Grant Expenditures	0.00	42,104.00	0.00%
Total 4600 LAW ENFORCEMENT	\$ 346,478.84	\$ 1,220,966.00	28.38%
4700 PROTECTIVE INSPECTIONS	0.00	0.00	
4711 Contract - Bldg Insp Services	650.00	5,000.00	13.00%
4721 Supplies	0.00	500.00	0.00%
4730 Publishing	0.00	75.00	0.00%
4752 Legal	0.00	1,000.00	0.00%
Total 4700 PROTECTIVE INSPECTIONS	\$ 650.00	\$ 6,575.00	9.89%
4800 CODE ENFORCEMENT	0.00	0.00	
4811 Code Enforcement Salaries	3,632.02	7,072.00	51.36%
4812 Workers' Comp	130.93	131.00	99.95%
4813 UI Surcharge	27.86	150.00	18.57%
4814 Payroll Tax	125.39	540.00	23.22%
4815 457b Contribution	0.00	400.00	0.00%
4821 Supplies	177.51	500.00	35.50%
4825 Pest Control Services	234.00	1,400.00	16.71%
4852 Legal	0.00	1,000.00	0.00%
4876 Globe Life Supplemental	15.00	60.00	25.00%
4879 Fitness Reimbursement	0.00	50.00	0.00%
4880 Employee Insurance Combined	288.95	1,140.00	25.35%
4890 Animal Services	0.00	2,000.00	0.00%
Total 4800 CODE ENFORCEMENT	\$ 4,631.66	\$ 14,443.00	32.07%
4900 BUILDINGS AND GROUNDS MAINTENANCE	0.00	0.00	
4911 B&GM Salaries	11,038.60	56,000.00	19.71%
4912 Workers' Comp	2,433.91	2,434.00	100.00%

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
4913 UI Surcharge	181.05	520.00	34.82%
4914 Payroll Tax	814.83	4,284.00	19.02%
4915 457b Contribution	0.00	3,000.00	0.00%
4921 Operating Supplies	582.34	7,500.00	7.76%
4922 Computers	0.00	2,000.00	0.00%
4946 Cell Phone	247.68	1,100.00	22.52%
4957 Consultants	0.00	2,000.00	0.00%
4958 Contract Labor	2,133.72	5,000.00	42.67%
4960 Software	0.00	300.00	0.00%
4963 R&M Equipment	0.00	3,500.00	0.00%
4965 R & M Land	0.00	12,000.00	0.00%
4968 Vehicle Insurance	528.35	528.00	100.07%
4970 R&M Vehicles	231.60	3,000.00	7.72%
4971 Fuel	62.45	2,000.00	3.12%
4972 Mileage & Travel	0.00	150.00	0.00%
4976 Globe Life Supplemental	97.50	390.00	25.00%
4977 Meals & Lodging	34.98	1,000.00	3.50%
4978 Tuition and Registration	33.85	1,000.00	3.39%
4979 Fitness Reimbursement	0.00	325.00	0.00%
4980 Employee Insurance Combined	1,887.58	7,410.00	25.47%
4981 Property Insurance	600.70	601.00	99.95%
4985 Equipment Rental	0.00	2,000.00	0.00%
4997 Trash Pick-up Services	532.50	2,400.00	22.19%
Total 4900 BUILDINGS AND GROUNDS MAINTENANCE	\$ 21,441.64	\$ 120,442.00	17.80%
5000 COMMUNITY	0.00	0.00	
5001 New Business Incentive	0.00	20,000.00	0.00%
5021 Operating Supplies	1,011.85	6,500.00	15.57%
5041 Electric Utility	267.20	3,000.00	8.91%
5042 Gas Utility	228.73	2,000.00	11.44%
5043 Water Utility	106.06	1,000.00	10.61%
5050 Kids Carnival	5,444.65	0.00	
5052 Legal	0.00	500.00	0.00%
5054 Improvements	0.00	0.00	
5055 Programs	0.00	1,000.00	0.00%
5056 Landscape Vouchers	1,000.00	1,000.00	100.00%
5057 Events	493.42	70,000.00	0.70%
5058 Arts Initiative	0.00	2,000.00	0.00%
5059 Fence Grant	0.00	10,000.00	0.00%
5060 Commercial Revitalization	0.00	32,000.00	0.00%

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
5061 Beautify Garden City Water Rebates	0.00	2,000.00	0.00%
5062 Community Decorations	3,800.00	1,000.00	380.00%
5063 Tree Grants	0.00	3,200.00	0.00%
5064 Public Relations	125.97	10,000.00	1.26%
5065 National Night Out	1,044.30	0.00	
5066 Pavement Grant	0.00	24,000.00	0.00%
5067 Residential Revitalization	0.00	10,000.00	0.00%
5068 Agencies Providing Services to GC	0.00	5,000.00	0.00%
5069 Bootleggin' Days	5,700.59	0.00	
5070 R&M Buildings	905.00	14,000.00	6.46%
5071 R & M - Land	0.00	5,000.00	0.00%
5081 Property Insurance	521.60	522.00	99.92%
5096 Mosquito Control	0.00	4,000.00	0.00%
Total 5000 COMMUNITY	\$ 20,649.37	\$ 227,722.00	9.07%
5100 WATER AND SEWER	0.00	0.00	
5152 Legal	0.00	1,000.00	0.00%
Total 5100 WATER AND SEWER	\$ 0.00	\$ 1,000.00	0.00%
5200 PARKS	0.00	0.00	
5210 Parks Salaries	1,853.20	17,680.00	10.48%
5211 Contract - Parks Maintenance	0.00	5,000.00	0.00%
5212 Workers' Comp	492.46	492.00	100.09%
5213 UI Surcharge	69.65	130.00	53.58%
5214 Payroll Tax	313.37	1,350.00	23.21%
5215 457b Contribution	0.00	1,000.00	0.00%
5221 Parks Operating Supplies	118.27	2,000.00	5.91%
5241 Lighting	48.65	300.00	16.22%
5243 Park Water	84.00	3,500.00	2.40%
5257 Consultants	0.00	2,000.00	0.00%
5258 Contract Labor	240.00	0.00	
5260 Landscape Materials	0.00	5,000.00	0.00%
5265 R&M	0.00	6,500.00	0.00%
5276 Globe Life Supplemental	37.50	150.00	25.00%
5279 Fitness Reimbursement	0.00	125.00	0.00%
5280 Employee Insurance Combined	722.31	2,850.00	25.34%
5281 Property Insurance	335.59	336.00	99.88%
5285 Equipment Rental	0.00	2,000.00	0.00%
Total 5200 PARKS	\$ 4,315.00	\$ 50,413.00	8.56%
5300 STREET FUND EXPENDITURES	0.00	0.00	
5321 Street Signs	5,720.00	12,000.00	47.67%

Budget vs. Actuals
Town of Garden City
as of March 31, 2026

Account	Actual	Budget	% of Budget
5330 Publishing	0.00	250.00	0.00%
5341 Lighting	1,926.99	22,000.00	8.76%
5352 Legal	0.00	2,000.00	0.00%
5357 Engineering	0.00	6,500.00	0.00%
5368 R & M Streets and Alleys	400.00	60,000.00	0.67%
5378 Snow Removal and Sanding	300.00	5,000.00	6.00%
5381 Property Insurance	735.94	736.00	99.99%
5388 Street Cleaning	300.00	15,000.00	2.00%
5389 Contingency	0.00	5,000.00	0.00%
Total 5300 STREET FUND EXPENDITURES	\$ 9,382.93	\$ 128,486.00	7.30%
5390 IT	0.00	0.00	
5391 IT - Hardware	0.00	3,000.00	0.00%
5392 IT - Software	6,773.29	1,000.00	677.33%
5393 IT - Contractor	2,860.25	16,000.00	17.88%
Total 5390 IT	\$ 9,633.54	\$ 20,000.00	48.17%
5400 GENERAL FUND TRANSFER	0.00	0.00	
5420 GF Transfer to Cap Imp Fund	0.00	1,500,000.00	0.00%
5430 CTF Transfer to General Fund	0.00	3,000.00	0.00%
Total 5400 GENERAL FUND TRANSFER	\$ 0.00	\$ 1,503,000.00	0.00%
5500 CAPITAL IMPROVEMENT	0.00	0.00	
5552 Legal	0.00	1,000.00	0.00%
5557 Architect & Engineering	19,650.34	38,225.00	51.41%
5582 Police Grants	0.00	156,000.00	0.00%
5592 Capital Outlay Buildings	1,045,842.68	1,724,508.00	60.65%
5593 Capital Outlay Equipment/Furn	41,197.00	100,000.00	41.20%
5595 Capital Outlay Land/Land	0.00	200,000.00	0.00%
5597 Capital Outlay Additional Street Lights	0.00	12,000.00	0.00%
5598 Contingency	0.00	75,000.00	0.00%
Total 5500 CAPITAL IMPROVEMENT	\$ 1,106,690.02	\$ 2,306,733.00	47.98%
Total Expenses	\$ 1,716,173.39	\$ 6,453,801.00	26.59%
Net Operating Revenue	-\$ 948,562.43	-\$ 2,905,465.00	32.65%
Net Revenue	-\$ 948,562.43	-\$ 2,905,465.00	32.65%

Bills Paid

Town of Garden City

April 2-14, 2026

Date	Num	Vendor	Amount
1020 Cash in Checking			
04/02/2026	24591	First Armored Services	-4,692.63
04/07/2026	24592	Happy Life Gardens	-1,000.00
04/07/2026	24593	Prairie Mountain Media	-70.40
04/07/2026	24594	BQ & Associates, P.C., L.L.O.	-537.61
04/07/2026	24595	Family Support Registry	-562.00
04/07/2026	24596	Family Support Registry.	-384.00
04/07/2026	24597	Verizon Connect	-127.60
04/07/2026	24598	Atmos Energy	-224.92
04/07/2026	24599	At Your Service Electric	-1,023.18
04/07/2026	24600	Green & Associates LLC	-2,000.00
04/07/2026	24601	Tatyana's 5 Star Dry Cleaner LLC	-195.89
04/07/2026	24602	Adamson Police Products	-42.20
04/07/2026	24603	ProCode Inc	-795.00
04/07/2026	24604	Cintas-1st Aid	-221.55
04/07/2026	24605	Amazon Business	-164.14
04/07/2026	24606	Amy C. Penfold	-2,100.00
04/09/2026	24607	Filbert Archuleta	-309.37
04/02/2026	EFT	Card Services	-1,196.30
04/10/2026	EFT	Payroll	-27,661.10
04/10/2026	EFT	United States Treasury	-8,133.73
04/10/2026	EFT	Colorado Department of Revenue	-1,848.21
04/10/2026	EFT	Mission Square	-4,414.16
04/10/2026	EFT	Fidelity HSA	-100.00
04/10/2026	EFT	Fire & Police Pension Association	-5,349.23
04/13/2026	EFT	Payroll	-537.79
04/13/2026	EFT	Colorado Department of Revenue	-22.02
04/10/2026	EFT	Unify Payroll	-221.50
Total for 1020 Cash in Checking			-\$63,934.53

Bills Paid

Town of Garden City

April 15, 2026

Date	Num	Vendor	Amount
1020 Cash in Checking			
04/15/2026	24608	Petty Cash	-56.55
04/15/2026	24609	Sam's Club	-493.02
04/15/2026	24610	ProForce Law Enforcement	-8,703.96
04/15/2026	24611	City of Greeley Utility Billing	-255.22
04/15/2026	24612	Cintas	-98.06
04/15/2026	24613	Amazon Business	-30.97
04/15/2026	24614	Atmos Energy	-57.53
04/15/2026	24615	Naranjo Civil Constructors	-2,500.00
04/15/2026	24616	Comcast	-397.94
04/15/2026	24617	CIRSA	-6,066.35
Total for 1020 Cash in Checking			-\$18,659.60



Deductible Billing Invoice

Document Date: April 3, 2026

Invoice No: INV1004117

Member ID: 11500

Due Date: May 18, 2026

**Town Of Garden City
621 27th Street Road
Greeley, CO 80631
USA**

CLAIM NUMBER	DATE OF LOSS	CLAIMANT NAME	AMOUNT WITHIN YOUR DEDUCTIBLE
PC6026202-1	02/01/24	Salas, Sofia	6,066.35
PLEASE PAY THIS AMOUNT			6,066.35

PAYMENT OPTIONS:

Pay On-Line Website Address:
<http://www.cirsa.org>

Pay On-Line by EFT:
Bank Name: Wellsfargo
Account Name: CIRSA
Routing Number: 102000076
Account Number: 1018076908

Pay by Check Mailing Address:
CIRSA
P.O. Box 209543
Dallas, TX 75320-9543

PROFORCE LAW ENFORCEMENT

2625 Stearman Rd, Ste A. Prescott AZ, 86301
Tel: 928-776-7192 Fax: 928-445-3468
email: sales@proforceonline.com www.proforceonline.com

INVOICE

INVOICE#	PAGE
598078	1
INVOICE DATE	
03/27/26	

SOLD TO



GARDEN CITY POLICE DEPARTMENT
JEREMY BLACK
621 27TH STREET RD
GARDEN CITY CO 80631

SHIP TO



GARDEN CITY POLICE DEPARTMENT
KEN AMICK
621 27TH STREET RD
GARDEN CITY CO 80631

ORDER #	ORD. DATE	CUST.#	LOC.	SLM.	PURCHASE	ORDER NO.	SHIP VIA	FRT.
738974	10/22/25	071438	AX	023	SQ	734059	DR S-FOB ORIGIN	

QTY.	QTY.	ITEM NO./DESC.	UNIT PRICE	UOM	NET PRICE
ORDER/B.O.	SHIP/RETURN			DISC.	

4	4	W211F9GTORXSL-X/ SIG LE P211 9MM BLK SAO COMP OR 23R W/ROMX(W211F-9-GTO-RXSL SERIAL NUMBERS: 77A028434 77A028428 77A028427 77A028423	2175.99	EA	8,703.96
		FEDEX TRACKING NUMBER: 399641698440			
		<i>Black 66501</i>			

COMMENT DROP SHIPPED FROM SIG SAUER THIS COMPLETES YOUR ORDER THANK YOU FOR CHOOSING PROFORCE. PAYMENT TERMS DUE NET 30 DAYS FORM 4473 NA	SALES AMOUNT 8,703.96 C.O.D. FEE .00 HANDLING .00 SALES TAX .00 TOTAL 8,703.96
	PAYMENT APPLIED .00 AMOUNT DUE 8,703.96



INVOICE

Invoice Date 4/7/26
Event Date 4/25/26

Customer Mckenzie Rowland

mrowland@gardencityco.gov

Accepted Payment Methods

- Check made out to Paint the Town LLC, mailed to: 1130 Wall St, #650 La Jolla, CA 92037
- ACH transfer (direct deposit details upon request)
- Credit card, plus 3% processing fee (upon request)

Vendor Paint The Town
info@paintthetown.us

Paint THE TOWN		Invoice #: 153720	
Onsite Event Invoice			
Mckenzie Rowland (Apr 25, 2026)			
Invoice Detail	Price	Quantity	Amount
<u>Onsite Party Fee</u>			
Price Per Onsite Painter	\$34.00	25	\$850.00
Other			
Travel Fee			\$40.00
Less: Deposit Paid			(\$160.00)
Subtotal			\$730.00
GRAND TOTAL			\$730.00

Festival Permit Application

This permit is only available for the following license types:

- Beer and Wine license;
- Hotel and Restaurant license;
- Tavern license;
- Brew Pub license;
- Vintner's Restaurant license;
- Distillery Pub license;
- Manufacturer's license (beer, wine, or spirits);
- Wholesaler's license; or
- Limited Wineries

Initial Application – \$50.00 Processing Fee

Subsequent Festival Application - \$50.00 per festival (9 total allowed per **calendar year**, per permittee)

Note - An authorized participating licensee can participate in up to 52 festivals in a calendar year.

Legal Business Name

Ron Lee Von LLC

Trade Name/DBA Name

White Horse Inn LLC

License Number

[REDACTED]

License Type

Tavern

Sales Tax Number

[REDACTED]

Business Phone Number

(970) 356-5386

Email Address

[REDACTED]

Premises Address

2750 8th Avenue

City

Garden City

State

CO

ZIP Code

80631

Mailing Address

2750 8th Avenue

City

Garden City

State

CO

ZIP Code

80631

Festival Location

620/621 27th Street Road Garden City, 80631

Date(s) of Festival

08/28/2026 and 8/29/26

What are the hours of alcohol service during each festival date(s)? (1 festival can be no more than 72 hours)

12:00pm to 10:00pm on 8/28/2026 and 8:00am to 10:00pm on 8/29/2026

Attach a copy of Premises Use Authorization Letter or Lease

Control Plan Attestation

I affirm that there are no Temporary Salesrooms at the festival's location, date, and time. Temporary Salesrooms on a festival's premises may result in the denial of the Festival Permit.

I affirm that I have attached a Security and Control plan that has been circulated and agreed upon by all participating licensees.

Applicant's Signature

Date (MM/DD/YY)

R. Lara

03/23/20

Licensing Authority Signature

Object Do Not Object

Local Licensing Authority Contact Name

Phone Number

Cheryl Campbell

970-351-0041

List of participating businesses (Attach a separate sheet if needed)

Name

Ron Lee Von LLC DBA White Horse Inn LLC

License Number

[REDACTED]

License Type

Tavern

Person Responsible

Ronica Lara

Phone Number

[REDACTED]

Name

Wing Shack Interprises INC DBA 8th Avenue Wing Shack

License Number

[REDACTED]

License Type

Hotel and Resturant License

Person Responsible

Tanner Woelk

Phone Number

[REDACTED]

Name

License Number

License Type

Person Responsible

Phone Number

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also know that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code and Colorado Liquor Rules which affect my license or permit.

Signature

Title

Date (MM/DD/YY)

Report And Approval of Local Licensing Authority (City/County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory.

Local Licensing Authority (City or County)

Date Notice was provided to Local Licensing Authority

Signature

Title

Date (MM/DD/YY)

During this festival alcohol will only be sold by the participating alcohol beverage holders (Check all that apply)

In open containers for on-premises consumption

In sealed containers for off-premises consumption

Notice To Local Licensing Authority

This application for a festival permit will be granted to the above named applicant unless any of the below listed conditions apply. If any of these conditions apply please contact the state licensing authority immediately.

- The applicant has not provided you with at least 30 calendar days notice of the proposed festival
- Past festivals have had a history of violation of the Colorado Liquor Code or Colorado Liquor Rules or violations of local ordinances
- If granted, this permit would result in violations of the Colorado Liquor Code or Colorado Liquor Rules, or the laws of the local government

If the Local Licensing Authority objects, provide a separate page with details of the objection.

Report of State Licensing Authority

Signature

Title

Date (MM/DD/YY)



621 27th Street Road
Garden City, CO 80631-8466
970-351-0041

To: Colorado Department of Revenue
Liquor Enforcement Division

From: Cheryl Campbell
Administrator, Town of Garden City


Subject: Special Event Liquor License Application

Applicant: Town of Garden City
621 27th Street Road
Garden City, CO 80631-8466
970-351-0041

The Town of Garden City wishes to allow use at 620 27th Street Road and 621 27th Street Road, property owned by the Town of Garden City, for a Town of Garden City event. The event, called Paint the Town, will be held on April 24 through April 27, 2026. The Town would also like to allow use at 620 and 621 27th Street Road for the event, Bootleggin' Days 2026, on August 27 through August 29, 2026.

Thank you in advance for your time and attention to this matter.

I represent the Board of Trustees of The Town of Garden City and hereby authorize the use of the buildings and parking lots at 620 27th Street Road and 621 27th Street Road.



Filbert Archuleta, Mayor
Town of Garden City, CO



Alcohol
Checkpoint

Garniceria Y
Taqueria Lozano 2
Mexican

Car Show

White Horse Inn

Alcohol
Checkpoint

Car Show

Just My Imagination
Tattoo Studio LLC

portalets and handwashing

First Armored Services

Alcohol
Checkpoint

CrossFit Bullets

Alcohol
Checkpoint

Car Show

Generator

Electric

PW

Restrooms
and
handwashing

Garden Park

hand
wash

Food Vendor area

Retail Vendors

Alcohol vendor

Seats

Stage

Electric

Rockwall

Alcohol
Checkpoint

Corgi Lady Eggs

Electric

PW

Restrooms and
handwashing



BOOTLEGGIN' DAYS

Festival Permit Premises Control Plan

The premises control plan for the festival permit application being filed by Ron-Lee-Von LLC DBA The White Horse is as follows:

Manned security gates at the entrances and exits of the permitted premises. No open containers of alcohol beverages will be allowed in or out of the gates.

Sales of alcohol will only be allowed after ID checks at the ID check station and/or at the individual vendors. Wristbands will be worn by adults who have completed ID checks. If a person does not have a wristband and valid ID, they cannot purchase alcohol until a valid ID is provided.

Anyone under the age of 21 found with alcohol or discovered to have consumed alcohol will be processed by law enforcement.

Anyone showing visible signs of intoxication will be denied purchase of alcohol and law enforcement will be notified to assess the person before allowing them to leave the premises.

Town of Garden City

621 27th St. Road • Garden City, CO 80631 • 970-351-0041 • townofgardencity.com



Human Resources Consulting & Outsourcing Services Proposal

July 25, 2025

Contact: Michelle Hale, MS, PHR, SHRM-CP

1800 Wazee St, Suite 300
Denver, CO 80202
Direct: (303) 763-1616
michelle@hrbirdie.com
hrbirdie.com

Town of Garden City

Cheryl Campbell, Town Administrator

ccampbell@gardencityco.gov

July 25, 2025

RE: HR Consulting and Services Proposal for the Town of Garden City

Dear Cheryl,

Thank you for taking the time to meet with me this week. It was a pleasure connecting with you and learning more about Garden City. I appreciated your insights and your commitment to building a strong, compliant organizational foundation for continued success.

At Birdie, we specialize in supporting organizations like Garden City—those who take pride in their work and aim to build a human capital advantage through strategic HR practices. From compliance and talent development to culture building, we strive to be the “Birdie on your shoulder”—a reliable partner to help you navigate the complexities of human resources and drive meaningful progress. As mentioned during our call, our recent public sector clients include the Town of Hudson, Town of Frederick, Town of Parker, Adams County, and the City of Boulder. In addition to our consulting work, I bring 7 years of in-house experience in local government HR, and Leon Cerna brings over a decade of HR leadership in county government and education.

As your dedicated HR consultant, we are committed to:

- Gaining a deep understanding of your culture and values, and working continuously to strengthen them
- Collaborating with you to align HR initiatives with organizational goals
- Providing a dedicated team of experienced HR professionals as a resource for your employees
- Implementing fair, consistent, and effective employment practices across the organization
- Mitigating risk and reducing liability through compliance and sound HR strategies

This proposal outlines how Birdie can support Garden City with the HR services you need to thrive.

Our Services Include:

- On-call, video, and email support for HR and employment-related issues
- Scheduled check-ins (remote or in-person, as needed)
- HR audits, compliance assessments, and implementation of best practices
- Employee handbook review and policy development
- Onboarding support and exit interviews
- Employee relations and workplace issue guidance, including terminations
- Compensation benchmarking, evaluation, and administration
- Job description creation and FLSA assessments
- Broker and vendor management (Health Insurance, Payroll, Business Insurance, Retirement Programs)
- 3rd-party reporting option for employees, offering direct access to us

- Performance management design (evaluations, goal-setting, addressing concerns)
- Training and development on topics like change management, leadership, compliance, harassment prevention, hiring best practices, and more
- Talent acquisition services (some recruitment may require a separate contract addendum)

Our Recommendation & Investment

Based on our discussions, I recommend our 10-hour/month subscription plan at \$2,250 per month, with an annual commitment. This plan offers ample support and flexibility to meet your ongoing needs. If you anticipate a smaller commitment, we also offer a 5-hour/month subscription plan at \$1,250 per month. Both plans include the flexibility to utilize hours as needed and a 30-day rollover period for any unused time.

What sets Birdie apart is our commitment to being more than a service provider, we aim to be a true extension of your team. Think of us as your HR department down the hall: available, responsive, and invested in your success.

We look forward to the opportunity to partner with you and support Garden City in achieving its goals.

Warm regards,



Michelle Hale, MS, PHR, SHRM-CP
Senior Consultant, Client Services
Birdie



Leon Cerna, SPHR, SHRM-SCP, ACC | President and Founder

Leon Cerna is a highly skilled human resources professional with 25+ years of experience in strategic management, employee relations, compensation, talent acquisitions, and organizational development for both the private and public sector. Leon's interest in human resources was sparked by his childhood involvement with his family's growing business where he learned the key elements of hiring, training, and effective conflict resolution from his parents. Leon instinctively understood these lessons and knew a career in human resources would offer the ideal platform for his developing interest.

Leon has held leadership roles in Fortune 15 and 300 companies and served in the public sector at Adams County and in public education as a Chief HR Executive. He has provided strategic oversight of human resources departments and established foundations of respect, diplomacy, high ethical standards, and collaboration that have promoted the overall success of the organizations he serves. As a consultant and entrepreneur, he has served clients in all sectors including private sector, non-profit, government and education.

His exceptional skills have been sought after by a variety of councils, commissions, and committees including most the Personnel Merit Commission for the City and County of Broomfield, University of Colorado – Boulder, Arvada Economic Development Association, a Colorado SHRM Conference Speaker 2017 and 2019, and for the Colorado Nonprofit Association. Additionally, Leon was selected and participated in one of the most celebrated and prominent leadership programs in the region, Leadership Denver through the Denver Metro Chamber of Commerce. In 2024, Leon was also invited to join 150 Downtown Denver business leaders, elected officials and key City staff members for [Urban Exploration](#) trip to Boston through the Downtown Denver Partnership, with the goal to learn from people who are facing the same challenges we are in their respective cities. He has provided strategic oversight of human resources departments and established foundations of respect, diplomacy, high ethical standards, and collaboration that have promoted the overall success of the organizations he serves.

Leon received his Bachelor of Science degree in Labor Relations Management from the University of the Pacific in northern California. He has a Senior Professional in Human Resources (SPHR) designation, a Society in Human Resources Management – Senior Certified Professional (SHRM-SCP) designation and an Associate Certified Coach designation from the International Coaching Federation.

Originally from Southern California, Leon now lives in Colorado and outside of work, enjoys spending time with his family, listening to jazz music, and playing golf where he carries a three handicap.



Jeni Blood, SPHR | Director of Client Services

Jeni is a proven human resources leader with 25 years' experience leading national HR teams in the development, implementation, and direction of compensation, recruiting, employee relations and services, HR management systems and employment law.

She is a collaborative team player who recognizes the value of individual contribution in support of overall business strategy and seeks to align HR practices with the mission and goals of the business.

Jeni began her career in Chicago serving the hospitality industry with a dual role in human resources and sales. While in Chicago, she served an international law firm for many years where she led the human resources team nationally. The primary elements of her role included support and guidance to management on employee relations, HR best practices firm wide, compensation and performance, executive recruiting, policies and business structure, compliance with state and federal labor laws.

Jeni received her Bachelor of Science degree in Communication from Illinois State University in Normal, Illinois and has a Senior Professional in Human Resources (SPHR) designation.

She relocated to Denver with her family in 2014 and joined Birdie as the Director of Client Services in June of 2017. Outside of work, Jeni enjoys spending time with friends and family, traveling, hiking, camping and paddleboarding.



Michelle Hale, MS, PHR, SHRM-CP | Senior Consultant, Client Services

Michelle Hale is a driven human resource professional with 15 years of progressively responsible, diverse experience. She is collaborative, resourceful, and prides herself on the relationships she builds while serving as a trusted advisor. Michelle enjoys that a career in HR provides a platform to make a lasting positive impact on an organization and its people.

She began her HR career in Breckenridge working in the hospitality industry before transitioning to the Denver Metro area where she served in local government. Prior to joining Birdie, she worked at a global, high growth technology start-up where she helped to develop and implement all people processes. Michelle brings experience in all HR disciplines including talent acquisition, performance management, benefits, compensation, learning and development, employee engagement, employment and immigration law, and risk management.

Michelle received her Bachelor of Science in Business Administration from the University of Colorado Boulder and her Master of Science in Organizational Leadership with a specialization in Human Resource Management from Colorado State University Global. She holds a Professional in Human Resources (PHR) designation, is a SHRM Certified Professional (SHRM-CP) and was a three term board member of the Public Sector HR Association (PSHRA) Colorado Chapter.

Michelle grew up in Colorado and enjoys spending time with family and friends. She has a passion for travel and has visited over 20 countries across 5 continents.



Joseph Medina | Director of Talent Acquisition

Joseph has had a storied career spanning from entertainment to recruitment.

In his time as editor-in-chief of the outlet *LRM Online*, Joseph learned the ins and outs of running what is effectively a startup with limited resources. His experience in leadership taught him the value of people and the time and effort required to get the right talent on board and develop their skills to help better the company as a whole. This led him to his current role.

Joseph has been with Birdie for nearly four years. In his time, he has placed countless different roles that span the public, private, and nonprofit sectors.

Roles placed include: Executive Directors, Chief Executive Officers, Finance Directors, IT roles, HR and Recruitment roles, nonprofit directors/managers, and many more.

Joseph received his Bachelor of Arts degree in Screenwriting and a minor in Business from Chapman University in sunny Orange, California.



Halie Melson | Human Resources Coordinator

Halie is a driven and creative professional with 9 years of progressive experience providing and supporting multiple facets of human resources, both in the civilian and military sectors. Her passion for human resources grew early on during her time as a sailor in the U.S. Navy, where she embraced the ideals of camaraderie and unit cohesion while emphasizing the benefits that can be found in individuality.

Throughout her previous work experiences, Halie has learned that in order to deliver the highest level of quality and success, balancing business needs with employee needs is key as well as recognizing that each member has the ability to make a positive contribution when given the opportunity to utilize their strengths. This mindset has encouraged Halie in the development and implementation of several onboarding programs, training courses, and employee support systems that increased the company's ability to maintain a successful training environment.

Halie is currently pursuing her Bachelor of Science in Business for Management Human Resources from Excelsior University. After moving from one duty station to the next, Halie is very excited to finally settle into Colorado as her new home and is enjoying the beautiful mountain views with her family, running with her pup, and taking in the artwork that surrounds her.

OMEX OFFICE MAINTENANCE EXPERTS

We do not cut corners, We clean them.

CLEANING SERVICE QUOTE

Date: February 10, 2026

Client Information

Town of Garden City
621 27th St Road
Garden City, CO 80631
Attention: Cheryl Campbell
Email: Ccampbell@gardencityco.gov

Facilities Covered

Town Hall
Community Center
Garden City Police Station

Service Frequency

Once per week – Tuesdays (adjustable at client request)

Routine Cleaning Services

- Empty trash receptacles and replace liners
- Clean and sanitize all horizontal surfaces
- Vacuum all carpeted areas
- Mop all hard-surface floors
- Spot clean high-touch points
- Clean and sanitize all restrooms
- Clean interior glass entry doors
- Sanitize breakroom counters and tables

Monthly Services

- High dusting of vents and elevated surfaces
- Detail cleaning of baseboards
- Interior glass beyond entry areas
- Sanitize doors, frames, and push plates
- Floor edge detailing

Pricing Breakdown (Monthly)

Police Station - \$650

Town Hall - \$450

Community Center - \$250

TOTAL (All Buildings): \$1,350.00

Service Terms

Payment Terms: Net 30

Either party may cancel services with 30 days written notice

Authorization

Omex Office Maintenance Experts

Signature: _____

Date: _____

Client - Town of Garden City

Signature: _____

Date: _____

Job Description

Job Title: Town Administrator/Town Clerk
Reports To: Town Board of Trustees
FLSA Status: Exempt
Schedule: Monday–Thursday, generally 9:00 AM–6:00 PM, and as needed
Hiring Range:

Summary:

The Town Administrator serves as the chief administrative officer of the Town and is accountable directly to the Board of Trustees. This position oversees day-to-day operations of the Town, ensures the implementation of Board policies, goals, and objectives, and provides expert advice and guidance to the Board. The Town Administrator maintains the financial health of the Town, manages personnel and departmental operations, and ensures compliance with all applicable municipal, state, and federal laws.

Essential Duties and Responsibilities:

Town Leadership and Administration

- Serve as a trusted advisor to the Board of Trustees, providing recommendations on policy, operational decisions, and long-term planning.
- Manage day-to-day operations and facilities, including repairs and maintenance.
- Oversee the preparation of Board agendas, minutes, correspondence, and legal documents, ensuring accuracy and compliance.
- Implement the goals, objectives, and policies established by the Board, ensuring alignment with the Town’s mission and priorities.
- Coordinate Town land use and zoning compliance, code enforcement, and research.
- Manage Intergovernmental agreements (IGAs) contracts, RFPs, bids, and purchasing processes.
- Maintain IT systems and supervise office organization, storage, and records filing.
- Represent the Town and Board at meetings, events, and community engagements, fostering strong relationships with residents, businesses, and regional stakeholders.
- Act as the Public Information Officer, communicating information effectively to the public and media.
- Liaise with state authorities, stakeholders, and other agencies.
- Plan, supervise, and execute Town Events and Community Engagement ensuring compliance with budgets and public safety requirements.
- Attend training and professional development to remain current on municipal best practices, legal requirements, and leadership strategies.

Finance and Budget Management

- Direct the Town's accounting and financial operations, keeping the Board informed of the Town's fiscal status.
- Prepare, present, and monitor the annual budget; ensure timely submission to the State of Colorado.
- Manage audits, general ledger, journal entries, accounts payable, payroll, revenue reconciliation, bank and credit card reconciliations, and investment reporting.
- Oversee financial reports and Budget-to-Actual analyses to support Board decision-making.

Human Resources and Personnel Management

- Supervise Town staff, including department heads, ensuring clear communication of goals and expectations.
- Maintain personnel records, track PTO, sick leave, and vacation, and oversee benefits administration.
- Coordinate employee training, workers' compensation reporting, and performance evaluations.
- Maintain the Town's Employee Handbook in compliance with legal requirements and Board directives.

Town Clerk and Records Management

- Oversee municipal records, including retention, destruction, and open records requests.
- Administer elections, licensing (business, liquor, marijuana, pets), and building permits including coordination with oversight agencies.
- Maintain custody of the Town Seal and manage grant applications, municipal code administration, and state statute compliance.
- Coordinate the Town's calendar of events, deadlines, and closures, ensuring effective planning and execution.
- Facilitate communication between the public and the governing body.
- Ensure compliance with local, state, and federal regulations.

Municipal Court Administration

- Supervise municipal court operations, including monitoring dockets, warrants, and judgments for legal accuracy.
- Manage court proceedings, ensuring compliance with applicable laws and procedures.
- Serve as the primary point of contact for the Municipal Judge regarding court administration, operations, facilities, and compliance

Required Experience, Knowledge, & Skills

Education, Experience, & Training

- Bachelor's degree in public administration, business, or related field, or equivalent experience is preferred.

- Certified Municipal Clerk (CMC) designation is required.
- Notary Public Commission is required.
- Additional administrative education or relevant technical training is preferred.

Knowledge:

- Municipal governance, Colorado law, and statutory requirements.
- Budgeting, accounting, and municipal financial reporting.
- Human resources policies, employment law, and personnel management.
- Land use, zoning, and code enforcement practices.
- Records management, elections, and licensing procedures.
- Customer service and public relations best practices.

Skills:

- Advanced proficiency in Microsoft Office Suite, Windows, and related office software.
- Strong written and verbal communication, including grammar, composition, and correspondence.
- Minute-taking, agenda preparation, and documentation management.
- Event planning, coordination, and public engagement.
- Supervisory and leadership skills, including coaching and mentoring staff.

Abilities:

- Analyze complex problems, develop solutions, and communicate recommendations effectively.
- Maintain effective working relationships with the Board, staff, citizens, and other governmental agencies.
- Manage multiple priorities under pressure and respond effectively to interruptions.
- Exercise discretion and maintain confidentiality with sensitive information.
- Achieve intergovernmental cooperation and facilitate collaboration with County, State, and Federal agencies.
- Stay current on evolving municipal regulations, codes, and best practices.

Special Requirements

- Valid Colorado Driver’s License.
- Successful completion of a criminal background check.
- Pre-employment drug screening required.

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

Frequency Guide			
Rarely (R)	Occasionally (O)	Frequently (F)	Constantly (C)
Less than - 5%	6 – 30%	31% - 70%	Over 70%
Physical Task	Frequency	Physical Surroundings	Frequency

Sitting	C	Extreme Temperatures	R
Standing	F	Inside Work	C
Walking	F	Outside Work	O
Running	R	Walking on uneven surfaces	F
Stooping	F	Working at height	R
Kneeling	F	Other:	
Squatting	F		
Climbing	O	Environmental Conditions	
Balancing	F	Exposure to Chemicals	R
Reaching	F	Exposure to Gases/Fumes/Dust	R
Grasping	C	High Noise Levels	R
Fingering	C	Moderate Noise Levels	C
Handling	C	Vibrations	O
Visual Acuity Near	C	Work in Traffic	R
Visual Acuity Far	C	Local Travel	O
Depth Perception	C	Out of Town Travel	R
Color Discrimination	F	Other:	
Peripheral Vision	C		
Talking	C		
Hearing	C		
Light/Power Equipment Ops	R	Weight of Objects Moved	
Heavy Equipment Operation	R	Over 100 pounds	R
Other:		Over 50 Pounds	R
		Over 10 pounds	C

Work Environment

- Work is primarily performed in a standard office environment, with occasional outdoor work required for community events.
- Regular use of computers, telephones, and standard office equipment.
- Must be able to drive a personal or Town vehicle.
- Must be able to sit, stand, walk, and lift up to 10 pounds occasionally.

This job description is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with the job.

The **Town of Garden City is an Equal Opportunity Employer**. Applicants are considered for positions for which they have applied without regard to gender (regardless of gender identity or gender expression), race, color, religion, creed, national origin ancestry, age, marital status, disability, sexual orientation, genetic information, pregnancy or other characteristics protected by law.

I have read and understand the job description detailed above. By signing below, I acknowledge that I can complete the essential functions of my job with or without reasonable accommodation. I understand that if I need a reasonable accommodation for a protected disability, I will notify my manager. I understand that the decision for granting reasonable accommodation will be on a case-by-case basis.

Employee Signature

Date

Position Advertisement
Town of Caryville, Tennessee
Town Administrator

Town Administrator, Caryville, TN (pop. 2,212) Salary Range \$ [REDACTED]. The Town of Caryville is seeking an experienced energetic team builder and leader to be their first town administrator.

The Town with, 5.83 square miles, is located 30 miles northwest of Knoxville along I-75 in Campbell County.

The town administrator is appointed by and reports to the Board of Mayor and Alderman comprised of a mayor and six aldermen. The Town has a \$2.6 M budget with 16 full-time employees and nine part-time serving the community.

Candidates should possess a bachelor's degree in public administration, business administration or a field closely related to government management, with a master's degree in a related field preferred; and 3 to 5 years' experience as a city manager or assistant manager or department head is preferred.

This will be the town's first time hiring a town administrator. The candidate must have highly developed problem solving, technical, project management, presentation, and public relations skills. An ability to offer best practices, embrace emerging technology, and to increase professionalism is important. The select candidate should have experience with economic development. The successful candidate will possess a strong ethical compass, an ability to communicate vision as well as tactical goals, and a capacity to work in a political environment, with direct experience working with elected officials.

The Town Administrator must have a passion for leading a small town, the ability to relate well to the community, and partner with the Board to carry out the strategic priorities of the town. The position requires working closely with the Board of Mayor and Alderman, staff, federal, state other local officials and citizens in a collaborative and helpful way.

How to Apply

Send a cover letter, resume, and by e-mail to UT-MTAS, attention Angie Carrier, Municipal Management Program Manager by August 29, 2025. Please direct questions to Angie Carrier at angie.carrier@tennessee.edu.

Town of Caryville, Tennessee

IDEAL CANDIDATE

- **Core Skills**

Working knowledge of financial statements, organizational skills with an eye for efficiencies and the role of technology in that process; communication skills (both oral and written); excellent interpersonal skills and a passion for customer service.

- **Education**

A master's degree in public administration, business administration or a related field is preferred. An equivalent combination of education and experience that provides the required knowledge and skills may also be considered.

- **Experience**

Will have 3 to 5 years of experience as a City Manager, Assistant City Manager, or Department Head is preferred.

Interested candidates send resumes and cover letter to: Angie Carrier, UT-MTAS management consultant: angie.carrier@tennessee.edu.

- Deadline for submissions is August 29, 2025.

The town of Caryville, TN is seeking qualified candidates for the position of: Town Administrator

The town of Caryville, a general law mayor aldermanic charter, is located just 30 miles northwest of Knoxville, TN. The position is appointed by, and responsible to a seven-member Board of Mayor and Alderman. The Town Administrator is responsible for oversight of a budget of approximately \$2.5 M and 25 employees (16 FT/9PT). The town of Caryville has no property tax and is in Campbell County and situated near the Cumberland Mountains and is close to Norris Lake. TN. The population of Caryville is 2, 212.

This will be the town's first time hiring a town administrator. The candidate must have highly developed problem solving, technical, project management, presentation, and public relations skills.

An ability to offer best practices, embrace emerging technology, and to increase professionalism is important. The select candidate should have experience with economic development.

The successful candidate will possess a strong ethical compass, an ability to communicate vision as well as tactical goals, a capacity to work in a political environment, with direct experience working with elected officials.

The Town Administrator must have a passion for leading a small town, the ability to relate well to the community, and partner with the Board to carry out the strategic priorities of the town. The position requires working closely with the Board of Mayor and Alderman, staff, federal, state other local officials and citizens in a collaborative and helpful way.

**JOB ANNOUNCEMENT
TOWN ADMINISTRATOR
TOWN OF GILCREST**

The Town of Gilcrest, Colorado is seeking applications from qualified professional local government administrators/managers for the Part-Time position of Town Administrator.

THE COMMUNITY

Gilcrest is located approximately 40 miles north of Denver, Colorado 12 miles south of Greeley, Colorado on the State Hwy 85 corridor. The population is approximately 1,100 people. The surrounding area is rural, agricultural and the oil and gas industry is very active in the region.

THE GOVERNMENT

Gilcrest is a Statutory Town with a seven- member Board of Trustees. The Mayor is elected for a four-year term as are the six Trustees. Elections are held in November of even numbered years.

Gilcrest is a full-service government providing municipal water (purchased from Central Weld County Water District), municipal wastewater collection and treatment, streets, and parks. The town has five full-time employees. All are non-exempt except the Town Clerk/Treasurer. Law enforcement services are provided on a contract basis with the Platteville Police Department. Building permits and inspections are provided on a contract basis with SAFEbuilt COLORADO, Inc. Fire protection is provided by the Platteville/Gilcrest Fire Protection District. Planning and engineering services are provided through contracts with outside firms. The school district is Weld RE-1 and an elementary and high school are located in Gilcrest. Middle school is provided in LaSalle.

THE TOWN ADMINISTRATOR

The Town Administrator is an exempt part-time (24 hours per week) position that oversees the day-to-day operation of all municipal functions including town clerk, human resources, finance, public safety, utilities, public works, planning an economic development and municipal court.

The Administrator manages outside contracts and agreements. All department heads report directly to the Town Administrator with the exception of the Town Attorney and Municipal Judge.



Minimum qualifications include a bachelor's degree with two (2) years' experience in municipal administration or a combination of education and experience totaling a minimum of five years' experience in municipal administration.

The Administrator will be experienced with the formulation of budgets and lead preparation of the annual budget, supervise and evaluate department heads and implement Board policies. The Administrator must be experienced, knowledgeable, people oriented, a good communicator and possess good customer service skills.

THE APPLICATION PROCESS

Applications for the Town Administrator position may be submitted by e-mail, USPS or hand delivered to the Town Hall. The first review will be on Monday, May 12, 2025. An application packet, including the full job description, is available by contacting the Town Clerk at brenda@townofgilcrest.org. All applicants are invited to visit the Town's website at www.townofgilcrest.org for more information on the Town.

Salary package and employment agreement terms are negotiable. EOE

Town of Gilcrest
P.O. Box 128, 304 8th Street
Gilcrest, CO 80623
brenda@townofgilcrest.org

Via Email

March 31, 2026

Garden City PD
2719 7th Ave.,
Garden City, CO 80631
Attn: Cheryl Campbell

MARK YOUNG



CONSTRUCTION

Project: Garden City PD

RE: Change Order Proposal Number: COR No: 037

Dear Mrs. Campbell,

Please find enclosed our cost summary, qualifications, and back-up for the additional work required to extend fiber conduit from current location above soft room to IT room for additional protection. This COR is due to request/recommendation by BearTech to ensure the new fiber is protected above ceiling. This COR includes costs to provide and install pull box at the end of the current fiber conduit above the soft room and extend the fiber conduit from above the soft room to above the IT room.

This COR is an addition of \$1,796 to the contract value with 0 days added to the project schedule.

Please review the enclosed break-out pricing and subcontractor quotes and respond to me if you have any questions or comments. Should you find this COR to be acceptable, please acknowledge your acceptance by signing below **within 10 days or it will be subject to re-pricing.**

Respectfully,

Dylan O'Malley
Project Engineer
Mark Young Construction, Inc.
M: 303-710-4269
Email: domalley@markyoungconstruction.com

Owner/Architect response, please sign as appropriate:

J. Black _____

Owner

Architect

Approved as Contract Change Order

Approved as Contractor Contingency Usage

FILE: 25-2124 F-1.2 COR 037

www.markyoungconstruction.com

7200 Miller Place * Frederick, CO 80504 * Phone: 303-776-1449 * Fax: 303-776-1729



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

COST CODES	ACTIVITY DESCRIPTION	AMOUNT	TOTALS
	CHANGE ORDER REQUEST No.		
	<u>MARK YOUNG CONSTRUCTION LABOR:</u>		
	MYC LABOR TOTAL	\$0	\$0
	<u>MYC MATERIAL</u>		
	MYC MATERIAL TOTAL	\$0	\$0
	<u>MYC EQUIP.</u>		
	MYC EQUIPMENT TOTAL	\$0	\$0
	SUBTOTAL		\$0
	SMALL TOOLS (INCLUDED ABOVE)		\$0
	PAYROLL TAXES & INSURANCE (INCLUDED)		\$0
	GENERAL CLEANUP		\$0
	DELIVERY		\$0
	DRAWINGS & SPECS		\$0
	SUBTOTAL		\$0
	MYC OVERHEAD & FEE @ 10.0%		\$0
	SUBTOTAL MYC WORK		\$0



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

	SUBCONTRACTS		
	Axis Electrical - Provide and install pull box at end of current fiber conduit above soft room. Provide and install conduit to extend fiber conduit from above soft room to IT room.	\$1,592	
	SUBCONTRACT TOTAL	\$1,592	\$1,592
	SUBTOTAL		\$1,592
	MYC FEE @ 10.0% ON SUBS		\$159
	SUBTOTAL SUBCONTRACTOR WORK		\$1,751
	SUBTOTAL (MYC DIRECT COSTS)		\$1,751
	BUILDERS RISK INSURANCE @ .16% per mo.		\$18
	LIABILITY INSURANCE @ 0.52%		\$9
	MYC BOND @ 1.03%		\$18
	SUBCONTRACTOR BOND @ 0%		\$0
	PERMIT FEES @ 0.0%		\$0
	SALES TAX @ 0.0%		\$0
	CONTRACTOR CONTINGENCY @ 0%		\$0
	PROPOSED CHANGE TOTAL		\$1,796

Via Email

March 31, 2026

Garden City PD
2719 7th Ave.,
Garden City, CO 80631
Attn: Cheryl Campbell



Project: Garden City PD

RE: Change Order Proposal Number: **COR No: 038**

Dear Mrs. Campbell,

Please find enclosed our cost summary, qualifications, and back-up for the additional work required to provide a new dedicated circuit along with a L6-20 SO cord dropped from the ceiling in the IT room. Dedicated circuit to be 208V 20A 1Ph as required & shown on cut sheet provided. This COR is due to the UPS requirements for the low voltage system. This COR includes costs to provide and install a new dedicated circuit to the IT room, along with providing and installing a L6-20 SO cord drop in the corner of the IT room.

This COR is an addition of **\$911** to the contract value with **0 days** added to the project schedule.

Please review the enclosed break-out pricing and subcontractor quotes and respond to me if you have any questions or comments. Should you find this COR to be acceptable, please acknowledge your acceptance by signing below **within 10 days or it will be subject to re-pricing.**

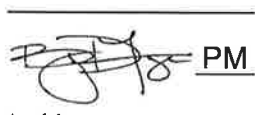
Respectfully,

Dylan O'Malley
Project Engineer
Mark Young Construction, Inc.
M: 303-710-4269
Email: domalley@markyoungconstruction.com

Owner/Architect response, please sign as appropriate:



Owner



Architect

Approved as Contract Change Order

Approved as Contractor Contingency Usage

FILE: 25-2124 F-1.2 COR 038

www.markyoungconstruction.com

7200 Miller Place * Frederick, CO 80504 * Phone: 303-776-1449 * Fax: 303-776-1729



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

COST CODES	ACTIVITY DESCRIPTION	AMOUNT	TOTALS
	CHANGE ORDER REQUEST No.		
	<u>MARK YOUNG CONSTRUCTION LABOR:</u>		
	MYC LABOR TOTAL	\$0	\$0
	<u>MYC MATERIAL</u>		
	MYC MATERIAL TOTAL	\$0	\$0
	<u>MYC EQUIP.</u>		
	MYC EQUIPMENT TOTAL	\$0	\$0
	SUBTOTAL		\$0
	SMALL TOOLS (INCLUDED ABOVE)		\$0
	PAYROLL TAXES & INSURANCE (INCLUDED)		\$0
	GENERAL CLEANUP		\$0
	DELIVERY		\$0
	DRAWINGS & SPECS		\$0
	SUBTOTAL		\$0
	MYC OVERHEAD & FEE @ 10.0%		\$0
	SUBTOTAL MYC WORK		\$0



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

	SUBCONTRACTS		
	Axis Electrical Services - Provide and install new dedicated circuit and L6-20 SO cord drop from ceiling in IT room.	\$810	
	SUBCONTRACT TOTAL	\$810	\$810
	SUBTOTAL		\$810
	MYC FEE @ 10.0% ON SUBS		\$81
	SUBTOTAL SUBCONTRACTOR WORK		\$891
	SUBTOTAL (MYC DIRECT COSTS)		\$891
	BUILDERS RISK INSURANCE @ .16% per mo.		\$6
	LIABILITY INSURANCE @ 0.52%		\$5
	MYC BOND @ 1.03%		\$9
	SUBCONTRACTOR BOND @ 0%		\$0
	PERMIT FEES @ 0.0%		\$0
	SALES TAX @ 0.0%		\$0
	CONTRACTOR CONTINGENCY @ 0%		\$0
	PROPOSED CHANGE TOTAL		\$911

Via Email

April 3, 2026

Garden City PD
2719 7th Ave.,
Garden City, CO 80631
Attn: Cheryl Campbell

MARK YOUNG



CONSTRUCTION

Project: Garden City PD

RE: Change Order Proposal Number: **COR No: 039**

Dear Mrs. Campbell,

Please find enclosed our cost summary, qualifications, and back-up for the additional work required to provide solar slip sheets to be installed by others under the solar panels. This COR is due to the roofing contractor's requirements in order to not void the new roofing warranty when installing solar panels. This COR includes cost to provide the solar slip sheet material. Slip sheets are to be installed by solar contractor.


This COR is an addition of **\$1,017** to the contract value with **0 days** added to the project schedule.

Please review the enclosed break-out pricing and subcontractor quotes and respond to me if you have any questions or comments. Should you find this COR to be acceptable, please acknowledge your acceptance by signing below **within 10 days or it will be subject to re-pricing.**

Respectfully,

Dylan O'Malley
Project Engineer
Mark Young Construction, Inc.
M: 303-710-4269
Email: domalley@markyoungconstruction.com

Owner/Architect response, please sign as appropriate:

 _____

Owner

Architect

Approved as Contract Change Order

Approved as Contractor Contingency Usage

FILE: 25-2124 F-1.2 COR 039

www.markyoungconstruction.com

7200 Miller Place * Frederick, CO 80504 * Phone: 303-776-1449 * Fax: 303-776-1729



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

COST CODES	ACTIVITY DESCRIPTION	AMOUNT	TOTALS
	CHANGE ORDER REQUEST No.		
	<u>MARK YOUNG CONSTRUCTION LABOR:</u>		
	MYC LABOR TOTAL	\$0	\$0
	<u>MYC MATERIAL</u>		
	MYC MATERIAL TOTAL	\$0	\$0
	<u>MYC EQUIP.</u>		
	MYC EQUIPMENT TOTAL	\$0	\$0
	SUBTOTAL		\$0
	SMALL TOOLS (INCLUDED ABOVE)		\$0
	PAYROLL TAXES & INSURANCE (INCLUDED)		\$0
	GENERAL CLEANUP		\$0
	DELIVERY		\$0
	DRAWINGS & SPECS		\$0
	SUBTOTAL		\$0
	MYC OVERHEAD & FEE @ 10.0%		\$0
	SUBTOTAL MYC WORK		\$0



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

	SUBCONTRACTS		
	Roof Check - Provide 120 slip sheets to be installed by solar contractor under solar panels.	\$900	
	SUBCONTRACT TOTAL	\$900	\$900
	SUBTOTAL		\$900
	MYC FEE @ 10.0% ON SUBS		\$90
	SUBTOTAL SUBCONTRACTOR WORK		\$990
	SUBTOTAL (MYC DIRECT COSTS)		\$990
	BUILDERS RISK INSURANCE @ .16% per mo.		\$12
	LIABILITY INSURANCE @ 0.52%		\$5
	MYC BOND @ 1.03%		\$10
	SUBCONTRACTOR BOND @ 0%		\$0
	PERMIT FEES @ 0.0%		\$0
	SALES TAX @ 0.0%		\$0
	CONTRACTOR CONTINGENCY @ 0%		\$0
	PROPOSED CHANGE TOTAL		\$1,017

Roof Check, Inc.
1610 Skyway Drive
Longmont, CO 80504
Phone: (303) 678-7828
Fax: (303) 678-7615
www.roof-check.com



CHANGE ORDER REQUEST FORM
Solar slip sheets

GENERAL CONTRACTOR: Mark Young Construction, Inc.

DATE OF CHANGE ORDER: 03/27/2026

CHANGE ORDER #: 2837

PROJECT: Garden City PD Addition and Reno

Alt #: 26C00009TR

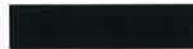
CONTRACTOR: Roof Check, Inc.

You are directed to make the following changes to this Project:

Provide 120 2'x2' slip sheets for ballasted solar array.

Total of this Change Order: \$900.00

The original Contract Sum



Net change by previous Change Orders



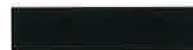
The Contract Sum prior to this Change Order was



The Contract Sum will be increased by this Change Order

\$900.00

The new Contract Sum including this Change Order will be



The date of Completion as of the date of this Change Order is

Mark Young Construction, Inc.

Roof Check, Inc. Generator

Roof Check, Inc. Authorizer

By: _____

By: TROY SHEETS

By: CHARLES CAIN

Title: _____

Title: PM

Title: OWNER

Signature: _____

Signature: [Signature]

Signature: x [Signature]

Via Email

April 3, 2026

Garden City PD
2719 7th Ave.,
Garden City, CO 80631
Attn: Cheryl Campbell



Project: Garden City PD

RE: Change Order Proposal Number: **COR No: 040**

Dear Mrs. Campbell,

Please find enclosed our cost summary, qualifications, and back-up for the additional work required to add a baffle in the U-channel below the West fence to prevent access below the fence. This COR is due to ownership request to match what was provided at the East gate per COR #23. This COR includes cost to provide and install baffle below West fence and secure with epoxy. Epoxy also to be included to add to East gate baffle.


This COR is an addition of **\$620** to the contract value with **0 days** added to the project schedule.

Please review the enclosed break-out pricing and subcontractor quotes and respond to me if you have any questions or comments. Should you find this COR to be acceptable, please acknowledge your acceptance by signing below **within 10 days or it will be subject to re-pricing.**

Respectfully,

Dylan O'Malley
Project Engineer
Mark Young Construction, Inc.
M: 303-710-4269
Email: domalley@markyoungconstruction.com

Owner/Architect response, please sign as appropriate:

 _____

Owner

Architect

Approved as Contract Change Order

Approved as Contractor Contingency Usage

FILE: 25-2124 F-1.2 COR 040

www.markyoungconstruction.com

7200 Miller Place * Frederick, CO 80504 * Phone: 303-776-1449 * Fax: 303-776-1729



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

COST CODES	ACTIVITY DESCRIPTION	AMOUNT	TOTALS
	CHANGE ORDER REQUEST No.		
	<u>MARK YOUNG CONSTRUCTION LABOR:</u>		
	MYC LABOR TOTAL	\$0	\$0
	<u>MYC MATERIAL</u>		
	MYC MATERIAL TOTAL	\$0	\$0
	<u>MYC EQUIP.</u>		
	MYC EQUIPMENT TOTAL	\$0	\$0
	SUBTOTAL		\$0
	SMALL TOOLS (INCLUDED ABOVE)		\$0
	PAYROLL TAXES & INSURANCE (INCLUDED)		\$0
	GENERAL CLEANUP		\$0
	DELIVERY		\$0
	DRAWINGS & SPECS		\$0
	SUBTOTAL		\$0
	MYC OVERHEAD & FEE @ 10.0%		\$0
	SUBTOTAL MYC WORK		\$0



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

	SUBCONTRACTS		
	CE Fence - Provide and install baffle beneath West fence, secure with epoxy. Secure East baffle with epoxy as well.	\$550	
	SUBCONTRACT TOTAL	\$550	\$550
	SUBTOTAL		\$550
	MYC FEE @ 10.0% ON SUBS		\$55
	SUBTOTAL SUBCONTRACTOR WORK		\$605
	SUBTOTAL (MYC DIRECT COSTS)		\$605
	BUILDERS RISK INSURANCE @ .16% per mo.		\$6
	LIABILITY INSURANCE @ 0.52%		\$3
	MYC BOND @ 1.03%		\$6
	SUBCONTRACTOR BOND @ 0%		\$0
	PERMIT FEES @ 0.0%		\$0
	SALES TAX @ 0.0%		\$0
	CONTRACTOR CONTINGENCY @ 0%		\$0
	PROPOSED CHANGE TOTAL		\$620



CE Fence Company

9861 Titan Park Circle
Littleton, CO 80125
720.586.8520

DATE: 04/02/2026

SALES PERSON: Andres Cruz

WORK ORDER #: 004

PO #: 25-0150

CHANGE ORDER #: 004

(BILLING INFO)

SOLD TO: Mark Young Construction, LLC.

JOB NAME: Garden City PD Addition and Renovation

ADDRESS: 7200 Miller Place

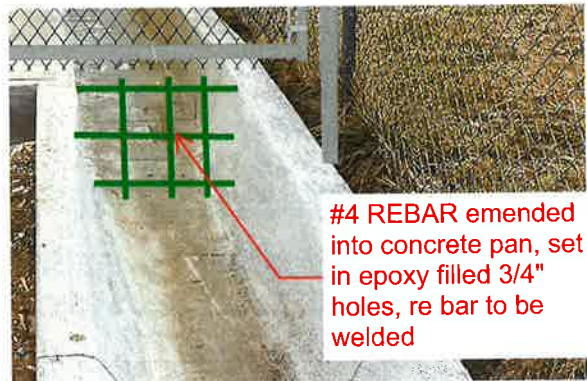
CONTACT NAME: Dylan O'Malley

PHONE #: 303.710.4269

CHANGE ORDER:

1 LS @ \$550.00

Supply & install rebar for the bottom of gate and for also on the west side section, includes epoxy.



TOTAL AMOUNT OF CHANGE ORDER: \$550.00

CUSTOMER APPROVAL SIGNATURE DATE

Andres Cruz
CE FENCE COMPANY REPRESENTATIVE

Via Email

April 6, 2026

Garden City PD
2719 7th Ave.,
Garden City, CO 80631
Attn: Cheryl Campbell

MARK YOUNG



CONSTRUCTION

Project: Garden City PD

RE: Change Order Proposal Number: **COR No: 041**

Dear Mrs. Campbell,

Please find enclosed our cost summary, qualifications, and back-up for the additional work required to patch curb cuts per RFI #78. This COR is due to RFI #78 response confirming the curb cuts shown on S-1 are to be patched per provided detail. This COR includes labor and materials to install curb cut patches as shown in RFI #78.


This COR is an addition of **\$696** to the contract value with **0 days** added to the project schedule.

Please review the enclosed break-out pricing and subcontractor quotes and respond to me if you have any questions or comments. Should you find this COR to be acceptable, please acknowledge your acceptance by signing below **within 10 days or it will be subject to re-pricing.**

Respectfully,

Dylan O'Malley
Project Engineer
Mark Young Construction, Inc.
M: 303-710-4269
Email: domalley@markyoungconstruction.com

Owner/Architect response, please sign as appropriate:

 _____

Owner

Architect

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FILE: 25-2124 F-1.2 COR 041

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7200 Miller Place * Frederick, CO 80504 * Phone: 303-776-1449 * Fax: 303-776-1729



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

COST CODES	ACTIVITY DESCRIPTION	AMOUNT	TOTALS
	CHANGE ORDER REQUEST No.		
	<u>MARK YOUNG CONSTRUCTION LABOR:</u> Finisher-Regular (4 Hours @ \$60/HR)	\$240	
	MYC LABOR TOTAL	\$240	\$240
	<u>MYC MATERIAL</u> Concrete Mix Rebar	\$100 \$75	
	MYC MATERIAL TOTAL	\$175	\$175
	<u>MYC EQUIP.</u> Small Tools	\$75	
	MYC EQUIPMENT TOTAL	\$75	\$75
	SUBTOTAL		\$490
	SMALL TOOLS (INCLUDED ABOVE)		\$12
	PAYROLL TAXES & INSURANCE (INCLUDED)		\$103
	GENERAL CLEANUP		\$12
	DELIVERY		\$0
	DRAWINGS & SPECS		\$0
	SUBTOTAL		\$617
	MYC OVERHEAD & FEE @ 10.0%		\$62
	SUBTOTAL MYC WORK		\$679



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

	SUBCONTRACTS		
	SUBCONTRACT TOTAL	\$0	\$0
	SUBTOTAL		\$0
	MYC FEE @ 10.0% ON SUBS		\$0
	SUBTOTAL SUBCONTRACTOR WORK		\$0
	SUBTOTAL (MYC DIRECT COSTS)		\$679
	BUILDERS RISK INSURANCE @ .16% per mo.		\$6
	LIABILITY INSURANCE @ 0.52%		\$4
	MYC BOND @ 1.03%		\$7
	SUBCONTRACTOR BOND @ 0%		\$0
	PERMIT FEES @ 0.0%		\$0
	SALES TAX @ 0.0%		\$0
	CONTRACTOR CONTINGENCY @ 0%		\$0
	PROPOSED CHANGE TOTAL		\$696



Mark Young Construction LLC
 7200 Miller Place
 Frederick, Colorado 80504
 P: (303) 776-1449

Project: 25-2124 GARDEN CITY POLICE DEPT.
 2719 7TH AVE
 GARDEN CITY, Colorado 80631

RFI #78: East Sidewalk Curb Cuts

Revision	0	Status	Closed on 02/06/26
To	Bryan DeForge (Hauser Architects, P.C.) <i>(Response Required)</i> Austin Kerbs (Hauser Architects, P.C.) <i>(Response Required)</i>	From	Dylan O'Malley (Mark Young Construction)
Date Initiated	Jan 28, 2026	Due Date	Feb 2, 2026
Cost Impact	TBD	Schedule Impact	TBD
Spec Section			
Drawing Number		Reference	
Linked Drawings	S-1		
Received From		Sub Job	
Copies To	Austin Carson (Mark Young Construction), Ryan Grunkemeyer (Mark Young Construction), Rich Jacobs (Mark Young Construction)		

Activity

Question

Question from Dylan O'Malley Mark Young Construction on Wednesday, Jan 28, 2026 at 05:55 PM MST

Per site walk on 1/27, it was noted that the curb cuts installed per S-1 could result in a tripping hazard. It was requested that the design be revised to address this issue.

Please confirm revised design at the curb cuts and provide connection to existing condition detail.

Attachments

[RFI #78 - East Sidewalk Curb Cuts.pdf](#)

Official Response

Response from Bryan DeForge Hauser Architects, P.C. on Wednesday, Feb 4, 2026 at 05:10 PM MST

Please refer to response from Austin Kerbs. No additional comments.

Official Response

Response from Austin Kerbs Hauser Architects, P.C. on Wednesday, Feb 4, 2026 at 08:40 AM MST

Curb patching detail attached.

Attachments

[curb.png](#)

All Replies

Response from Bryan DeForge Hauser Architects, P.C. on Wednesday, Feb 4, 2026 at 05:10 PM MST

Please refer to response from Austin Kerbs. No additional comments.

Response from Austin Kerbs Hauser Architects, P.C. on Wednesday, Feb 4, 2026 at 08:40 AM MST

Curb patching detail attached.

Attachments

[curb.png](#)

#3 REBAR DOWEL
EMBEDDED 3' MIN. EACH
SIDE - DRILL AND EPOXY

6"

ROUGHEN, SURFACE WET, &
APPLY BONDING AGENT TO CONTACT FACES

EX CURB

CONCRETE INFILL TO MATCH EXISTING
OR NON-SHRINK GROUT THAT MATCHES COLOR

EX SIDEWALK

1" PVC SLEEVE OR 1-1/2"
HALF CIRCLE PVC SLEEVE

Via Email

April 14, 2026

Garden City PD
2719 7th Ave.,
Garden City, CO 80631
Attn: Cheryl Campbell



Project: Garden City PD

RE: Change Order Proposal Number: COR No: 042

Dear Mrs. Campbell,

Please find enclosed our cost summary, qualifications, and back-up for the additional work required to add water line to connect to the fridge to supply the ice maker. This COR is due to ownership request as noted per punch walk that the fridge will need a water line to supply the ice maker. This COR includes cost to furnish and install water line extending from breakroom sink to behind the fridge location.

This COR is an addition of \$279 to the contract value with 0 days added to the project schedule.

Please review the enclosed break-out pricing and subcontractor quotes and respond to me if you have any questions or comments. Should you find this COR to be acceptable, please acknowledge your acceptance by signing below **within 10 days or it will be subject to re-pricing.**

Respectfully,

Dylan O'Malley
Project Engineer
Mark Young Construction, Inc.
M: 303-710-4269
Email: domalley@markyoungconstruction.com

Owner/Architect response, please sign as appropriate:

Cheryl Campbell

Owner

Architect

Approved as Contract Change Order

Approved as Contractor Contingency Usage

FILE: 25-2124 F-1.2 COR 042

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PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

COST CODES	ACTIVITY DESCRIPTION	AMOUNT	TOTALS
	CHANGE ORDER REQUEST No.		
	<u>MARK YOUNG CONSTRUCTION LABOR:</u>		
	MYC LABOR TOTAL	\$0	\$0
	<u>MYC MATERIAL</u>		
	MYC MATERIAL TOTAL	\$0	\$0
	<u>MYC EQUIP.</u>		
	MYC EQUIPMENT TOTAL	\$0	\$0
	SUBTOTAL		\$0
	SMALL TOOLS (INCLUDED ABOVE)		\$0
	PAYROLL TAXES & INSURANCE (INCLUDED)		\$0
	GENERAL CLEANUP		\$0
	DELIVERY		\$0
	DRAWINGS & SPECS		\$0
	SUBTOTAL		\$0
	MYC OVERHEAD & FEE @ 10.0%		\$0
	SUBTOTAL MYC WORK		\$0



PROJECT NAME: Garden City PD

PROJECT NUMBER: 252124

REFERENCE:

CHANGE ORDER REQUEST SUMMARY

	SUBCONTRACTS		
	Plumbing Specialists Inc. - Provide and install water line from existing breakroom sink to behind the fridge for the ice machine.	\$250	
	SUBCONTRACT TOTAL	\$250	\$250
	SUBTOTAL		\$250
	MYC FEE @ 10.0% ON SUBS		\$25
	SUBTOTAL SUBCONTRACTOR WORK		\$275
	SUBTOTAL (MYC DIRECT COSTS)		\$275
	BUILDERS RISK INSURANCE @ .16% per mo.		\$0
	LIABILITY INSURANCE @ 0.52%		\$1
	MYC BOND @ 1.03%		\$3
	SUBCONTRACTOR BOND @ 0%		\$0
	PERMIT FEES @ 0.0%		\$0
	SALES TAX @ 0.0%		\$0
	CONTRACTOR CONTINGENCY @ 0%		\$0
	PROPOSED CHANGE TOTAL		\$279

Garden City Police Department

Monthly CAD Incidents / Calls For Service

03 / 2026

Total Overall Incidents (By Method Received)

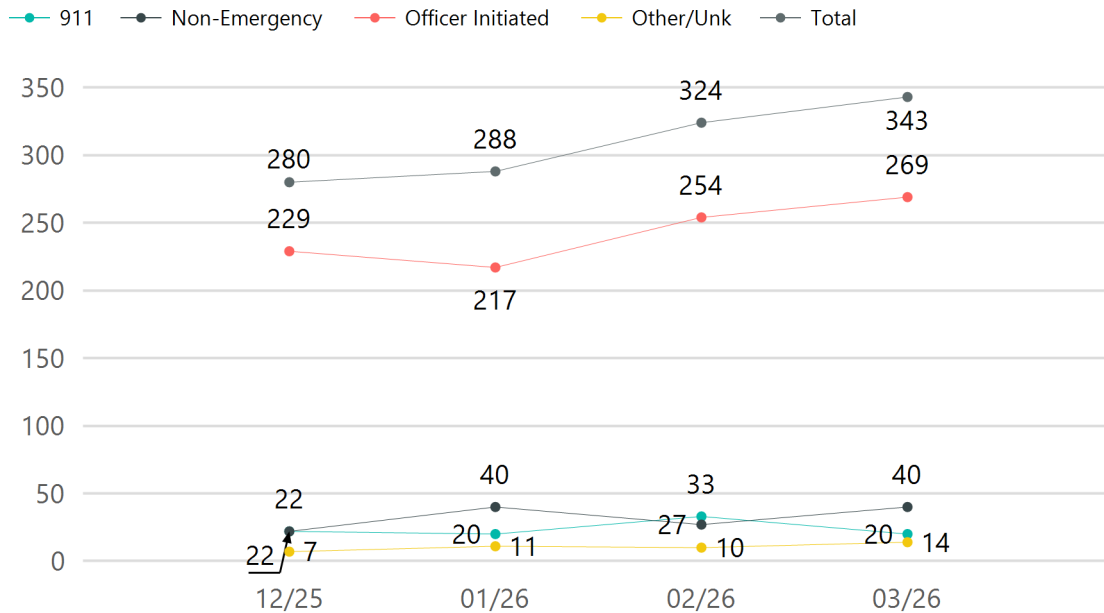
Total	343
911	20
Non-Emergency	40
Officer Initiated	269
Unknown	14

Total Overall Incidents (By Priority)

Total	343
1 - Critical	1
2 - High	4
3 - Medium	53
4 - Low	17
5 - General Services	117
9 - Traffic / CC	151

The Incidents counted and considered in this report are any Incidents in which any "Unit" belonging to the listed Agency was attached to - regardless of physical jurisdiction, regardless of disposition, and regardless of whether or not that "Unit" or the listed Agency was considered "Primary". The primary scope of this report includes incidents which occurred within the prior month from the time of publishing - although some report objects may include historical data for comparison.

Incident counts over Last 4 Months (By Category of Method Received)



Top 10 Incident Locations

2708 7TH AVE	8
2603 8TH AVE (EVERYDAY STORE - 8TH AVE)	5
2717 7TH AVE	3
2750 8TH AVE (WHITE HORSE)	3
2608 9TH AVE	3
600 26TH ST (BRUCKENERS)	2
2707 7TH AVE	2
2704 8TH AVE (WING SHACK - 8TH AVE)	2
815 26TH ST	1
2647 8TH AVE (LIVWELL)	1

This list includes the top 10 locations by incident occurrence during the last month. This list does not include officer-initiated incidents, or any incidents located at the address of the Police Department.

Count of Incidents (Overall) by Day of Week and Hour of Day - 03 / 2026

	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday	12	5	1		1		1	1	1	1	1	1	2	2	4	2	1			5	5	6	3	8	63
Monday	5	3	4							1				1		1			8	5	3	7	5	3	46
Tuesday	4	6	1	1	1				2				1	1	1		1	3	4	4	5	6	3	2	46
Wednesday	3		3										2	1				2	1	4	1	1	3		21
Thursday	1	2	1			2		1	1	1	2	4	2		4	3	1	2	1	1	2	3		1	35
Friday	1	1							2	5	1	1		2	5	4	5	6	3	3	3	5	4	7	58
Saturday	3		2	2				2		3	3	3	4	9	6	6	4	1	3		5		6	12	74
Total	29	17	12	3	2	2	1	4	6	11	7	9	11	16	20	16	12	14	20	22	24	28	24	33	343

Count of Incidents (Recieved Calls) by Day of Week and Hour of Day - 03 / 2026

	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday		2	1		1		1			1	1		1							2		1		2	13
Monday										1				1		1			2	1	1				7
Tuesday		1		1					2				1	1	1			1		1	1	3			13
Wednesday	2													1						4			1		8
Thursday					2		1				1	1		1		1	1		1	1					9
Friday									1						1		1	2		1			3	2	11
Saturday	1		1	2						1	1	1	1		1				2		2				13
Total	3	3	2	3	1	2	1	1	3	3	1	2	4	4	3	2	2	3	5	10	4	4	4	4	74

Count of Incidents (Officer Initiated) by Day of Week and Hour of Day - 03 / 2026

	0	1	2	4	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total	
Sunday	12	3			1	1			1	1	2	4	2	1			3	5	5	3	6		50
Monday	5	3	4													6	4	2	7	5	3		39
Tuesday	4	5	1	1										1	2	4	3	4	3	3	2		33
Wednesday	1		3							2					2	1		1	1	2			13
Thursday	1	2	1			1	1	2	3	1		3	3		2			2	3			1	26
Friday	1	1				1	5	1	1		2	4	4	4	4	3	2	3	5	1	5		47
Saturday	2		1		2		2	3	2	3	8	6	5	4	1	1		3		6	12		61
Total	26	14	10	1	3	3	8	6	7	7	12	17	14	10	11	15	12	20	24	20	29		269

Traffic Accidents

Nature	Total	Report
Total	4	4
Traffic Accident	2	2
Traffic Accident Hit and Run	1	1
Traffic Accident with Inj.	1	1

Top 5 Traffic Accident Locations

665 31ST ST (QUIKTRIP - 31ST ST)	1
3700 KOBUK ST	1
2719 7TH AVE (GDC PD)	1
WCR 49 / HIGHWAY 34	1

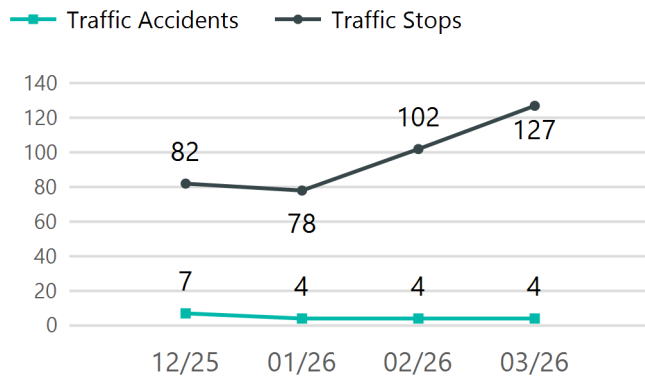
Traffic Stops

	Total	Report	Serviced call	Ticket Issued	Warning
Total	127	4	7	83	33
Traffic Stop	127	4	7	83	33

Top 5 Traffic Stop Locations

2700 8TH AVE	11
900 HIGHWAY 34 BYP EB	7
3000 8TH AVE	5
28TH ST / 8TH AVE	4
21ST ST / 8TH AVE	3

Traffic Incident Counts - Last 4 months



All Incidents by Nature/Disposition in Time Period - 03 / 2026

Problem	Total	False Alarm	Report	Serviced call	Ticket Issued	Warning
Total	343	7	29	175	86	46
Animal At Large	3	0	0	3	0	0
Animal Complaint	1	0	0	1	0	0
Area Watch	24	0	0	24	0	0
Assault	1	0	1	0	0	0
Assist Other Agency	6	0	1	4	1	0
Bar Check	15	0	0	15	0	0
Burglary Alarm	5	5	0	0	0	0
Business Check	11	0	0	11	0	0
Check Wellbeing	5	0	1	4	0	0
Citizen Assist	2	0	0	2	0	0
Citizen Contact	24	0	1	14	0	9
Detail	1	0	0	1	0	0
Disturbance	4	0	0	4	0	0
Drug Related Activity	1	0	0	1	0	0
Follow Up	30	0	7	23	0	0
Foot Patrol	6	0	0	6	0	0
Hang Up	3	2	0	1	0	0
Medical Assist	2	0	1	1	0	0
Meet	16	0	0	16	0	0
Neighborhood Patrol Hot Spot	4	0	0	4	0	0
Noise Complaint	1	0	0	1	0	0
Shots Fired	1	0	0	1	0	0
Subject With A Warrant	2	0	2	0	0	0
Suspicious	25	0	2	17	2	4
Theft	4	0	1	3	0	0
Traffic Accident	2	0	2	0	0	0
Traffic Accident Hit and Run	1	0	1	0	0	0
Traffic Accident with Inj.	1	0	1	0	0	0

Problem	Total	False Alarm	Report	Serviced call	Ticket Issued	Warning
Traffic Complaint	1	0	0	1	0	0
Traffic Hazard	1	0	0	1	0	0
Traffic Stop	127	0	4	7	83	33
Unwant	9	0	1	8	0	0
Vandalism	2	0	2	0	0	0
Vegetation Fire	1	0	0	1	0	0
Vin Inspection	1	0	1	0	0	0

Garden City, CO PD

Citation Audit by Status

March 1, 2026 - March 31, 2026

Official: All
 Official Assignment:
 Type of Stop: All
 Stop Result: All
 STEP: All
 Status: All

Citation Number	Citation Date Time	Result	Official Last Name (Badge)	Status	Violation
22GD001144	03/18/2026 13:03	CITATION	Black (GC501)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD003618	03/06/2026 20:35	WARNING	Vogl (GC522)	WARNING	LIGHTED LAMPS REQUIRED
22GD003619	03/06/2026 21:05	CITATION	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD003620	03/06/2026 22:16	CITATION	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD003621	03/07/2026 22:21	CITATION	Vogl (GC522)	FORWARDED TO COURTS	UNINSURED MOTOR VEHICLE
		WARNING	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD003622	03/07/2026 22:59	CITATION	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD003623	03/07/2026 23:37	CITATION	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 20-24 MPH OVER LIMIT
22GD003624	03/13/2026 21:13	WARNING	Vogl (GC522)	WARNING	LIGHTED LAMPS REQUIRED
22GD003625	03/13/2026 21:53	CITATION	Vogl (GC522)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD003626	03/14/2026 20:11	CITATION	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD003627	03/20/2026 16:30	CITATION	Vogl (GC522)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD003628	03/20/2026 17:49	CITATION	Vogl (GC522)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD003629	03/20/2026 21:49	CITATION	Vogl (GC522)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD003630	03/21/2026 02:23	CITATION	Vogl (GC522)	FORWARDED TO COURTS	LOITERING
22GD003631	03/21/2026 23:24	CITATION	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD003632	03/27/2026 19:30	WARNING	Vogl (GC522)	WARNING	DISREGARD STOP SIGN
22GD003633	03/28/2026 22:23	CITATION	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD003634	03/29/2026 01:33	CITATION	Vogl (GC522)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004294	03/01/2026 13:52	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 20-24 MPH OVER LIMIT UNINSURED MOTOR VEHICLE
22GD004295	03/01/2026 14:19	WARNING	Bird (GC504)	WARNING	FAILED TO YIELD ENTERING ROADWAY
22GD004296	03/01/2026 14:40	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT UNINSURED MOTOR VEHICLE
22GD004297	03/01/2026 15:09	CITATION	Bird (GC504)	FORWARDED TO COURTS	SAFETY BELTS REQUIRED
22GD004298	03/05/2026 15:00	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004299	03/05/2026 15:33	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 1-4 MPH OVER LIMIT
22GD004300	03/07/2026 09:55	WARNING	Bird (GC504)	WARNING	VIOLATION OF RED LIGHT WINDSHIELD/FRONT SIDE WINDOWS NONTRANS/M/M
22GD004301	03/07/2026 10:33	CITATION	Bird (GC504)	APPROVED	Displayed Expired Temporary Permit 60 + Days
22GD004302	03/07/2026 11:08	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004303	03/07/2026 11:19	CITATION	Bird (GC504)	FORWARDED TO COURTS	DISREGARD STOP SIGN
		WARNING	Bird (GC504)	FORWARDED TO COURTS	FAILED TO DRIVE IN DESIGNATED LANE
22GD004304	03/07/2026 13:18	CITATION	Bird (GC504)	FORWARDED TO COURTS	WINDSHIELD/FRONT SIDE WINDOWS NONTRANS/M/M
22GD004305	03/07/2026 14:03	CITATION	Bird (GC504)	APPROVED	Operated MV With Expired License Plates 60 + Days Violated Restrictions on Drivers License Regarding Interlock Device
22GD004306	03/07/2026 14:50	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 20-24 MPH OVER LIMIT
22GD004307	03/07/2026 15:10	CITATION	Bird (GC504)	APPROVED	Operated MV With Expired License Plates 60 + Days
22GD004308	03/13/2026 14:30	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004309	03/13/2026 14:45	CITATION	Bird (GC504)	FORWARDED TO COURTS	Failed to Use Turn Signal
22GD004310	03/13/2026 15:17	WARNING	Bird (GC504)	WARNING	WINDSHIELD/FRONT SIDE WINDOWS NONTRANS/M/M
22GD004311	03/14/2026 13:54	CITATION	Bird (GC504)	FORWARDED TO COURTS	SAFETY BELTS REQUIRED
		WARNING	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004312	03/14/2026 14:06	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004313	03/14/2026 14:55	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 1-4 MPH OVER LIMIT
22GD004314	03/14/2026 15:32	WARNING	Bird (GC504)	WARNING	FAILED TO YIELD TO PEDESTRIAN IN CROSSWALK
22GD004315	03/20/2026 15:18	WARNING	Bird (GC504)	WARNING	FAILED TO YIELD TO PEDESTRIAN IN CROSSWALK SAFETY BELTS REQUIRED WIRELESS MISUSE TEXTING WHILE OPERATING MV
22GD004316	03/20/2026 16:22	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 1-4 MPH OVER LIMIT
22GD004317	03/21/2026 13:42	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004318	03/21/2026 16:04	CITATION	Bird (GC504)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD004319	03/21/2026 16:14	CITATION	Bird (GC504)	FORWARDED TO COURTS	BODILY WASTE
22GD004320	03/22/2026 14:42	CITATION	Bird (GC504)	FORWARDED TO COURTS	WINDSHIELD/FRONT SIDE WINDOWS NONTRANS/M/M
		WARNING	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004321	03/22/2026 15:15	WARNING	Bird (GC504)	WARNING	FAILED TO DRIVE IN SINGLE LANE (WEAVING)
22GD004322	03/28/2026 14:42	CITATION	Bird (GC504)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004323	03/28/2026 15:22	CITATION	Bird (GC504)	FORWARDED TO COURTS	SAFETY BELTS REQUIRED

Garden City, CO PD

Citation Audit by Status

March 1, 2026 - March 31, 2026

Official: All
 Official Assignment:
 Type of Stop: All
 Stop Result: All
 STEP: All
 Status: All

Citation Number	Citation Date Time	Result	Official Last Name (Badge)	Status	Violation
22GD004733	03/05/2026 17:57	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT SZ/CZ
22GD004734	03/05/2026 21:22	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004735	03/11/2026 17:55	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004736	03/11/2026 21:44	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 25-39 MPH OVER LIMIT
22GD004737	03/13/2026 17:45	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004738	03/13/2026 20:50	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004739	03/13/2026 23:30	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004740	03/20/2026 17:47	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004741	03/20/2026 18:34	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004742	03/25/2026 18:49	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 20-24 MPH OVER LIMIT
22GD004743	03/25/2026 20:42	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD004744	03/25/2026 22:35	CITATION	Dudley (GC503)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005594	03/01/2026 21:52	CITATION	Billings (GC521)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD005595	03/02/2026 21:44	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005596	03/02/2026 22:42	CITATION	Billings (GC521)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD005597	03/08/2026 19:28	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT UNINSURED MOTOR VEHICLE
22GD005598	03/08/2026 22:37	CITATION	Billings (GC521)	FORWARDED TO COURTS	LIGHTED LAMPS REQUIRED UNINSURED MOTOR VEHICLE
22GD005599	03/08/2026 23:22	CITATION	Billings (GC521)	APPROVED	Disregard Traffic Control Device Drove a MV Without a Valid DL or Instruction Permit 1ST Offense
22GD005600	03/09/2026 19:22	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005601	03/09/2026 19:42	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005602	03/09/2026 23:25	CITATION	Billings (GC521)	APPROVED	Operated MV With Expired License Plates 60 + Days Vehicle Had Only One Number Plate Attached
22GD005603	03/10/2026 00:50	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT UNINSURED MOTOR VEHICLE
22GD005604	03/10/2026 20:24	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005605	03/14/2026 23:46	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT UNINSURED MOTOR VEHICLE
22GD005606	03/15/2026 22:59	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005607	03/16/2026 19:16	CITATION	Billings (GC521)	FORWARDED TO COURTS	ILLEGAL POSS/CONSUMP OF MARIJUANA BY MINOR
22GD005608	03/16/2026 21:43	CITATION	Billings (GC521)	FORWARDED TO COURTS	DISREGARD STOP SIGN UNINSURED MOTOR VEHICLE
22GD005609	03/16/2026 21:59	CITATION	Billings (GC521)	APPROVED	Drove a MV Without a Valid DL or Instruction Permit 1ST Offense Speeding 10-19 MPH Over Prima Facie Limit
22GD005610	03/21/2026 20:08	CITATION	Billings (GC521)	FORWARDED TO COURTS	DISREGARD STOP SIGN UNINSURED MOTOR VEHICLE
22GD005611	03/21/2026 22:43	CITATION	Billings (GC521)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD005612	03/22/2026 02:02	CITATION	Billings (GC521)	FORWARDED TO COURTS	TRESPASSING
22GD005613	03/22/2026 20:17	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005614	03/23/2026 00:22	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005615	03/23/2026 18:19	CITATION	Billings (GC521)	FORWARDED TO COURTS	UNINSURED MOTOR VEHICLE
22GD005616	03/23/2026 18:24	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 20-24 MPH OVER LIMIT UNINSURED MOTOR VEHICLE
22GD005617	03/23/2026 21:50	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005618	03/24/2026 19:09	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005619	03/24/2026 19:29	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005620	03/24/2026 20:56	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005621	03/24/2026 22:36	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005622	03/28/2026 23:40	CITATION	Billings (GC521)	APPROVED	Displayed Expired Temporary Permit 60 + Days
22GD005623	03/29/2026 21:27	CITATION	Billings (GC521)	FORWARDED TO COURTS	DISREGARD STOP SIGN
22GD005624	03/30/2026 22:47	CITATION	Billings (GC521)	FORWARDED TO COURTS	VIOLATION OF RED LIGHT
22GD005625	03/31/2026 00:31	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT
22GD005626	03/31/2026 01:21	CITATION	Billings (GC521)	FORWARDED TO COURTS	SPEEDING 10-19 MPH OVER LIMIT